

Manual-17
(Chapter-18)
Other Useful Information.

18.1 Frequently asked questions and their answers by public authority.

PMRY Prime Minister Rozgar Yojna

Incentive Subsidy given on Capital Investment made by a person under Industrial Policy.

Provisional Registration

Temporary / Adhoc registration of an Industrial unit by General Manager, District Industries Centre

Directorate Office and Staff of the Director of Industries & Commerce

State Govt. Department of Industries & Commerce, Punjab for matters relating to Industries Department

HQ Head quarter (The Director of Industries & Commerce, Chandigarh)

GM, DIC General Manager, District Industries Centre

Plot Industrial Plots allotted / given on rent for the purpose of setting up of Industries

Shed Small building for the purpose of setting up of Industries

Off-the Shelf Scheme whereby the plots are allotted on the land already acquired

Scheme

CLA Collector Land Acquisition appointed for the purpose of matters relating to Land Acquisition Act Land Compensation Amount paid to the person interested in the land acquired under the Land Acquisition Act

Enhanced Land compensation for the land acquired as enhanced by District Court.

Reference Petition

A petition made for referring the matter relating to acquisition of land to the District Judge

HOD Head of the Department i.e. The Director Industries & Commerce

AD Administrative Department i.e. the Department of Industries & Commerce

Form Application forms for obtaining certificates, loan, incentive etc.

Registrar Authority appointed under the Registration of Firms & Societies Act

Conveyance Registration Deed of the land allotted in favor of

Deed	the Public companies, parties, industrialist etc.
Agreement	Conditions settled between the State of Punjab or its corporations with other party and reduced to writing for compliance
Committees	Various committees for the purpose of decision making compliance etc. of matters relating to Industries
Udyog Bhawan	Building where Secretaries and the Corporations like PSIDC, PSIEC, INFOTECH etc. are housed
LOI	Letter of intent given by Govt. of India, Department of Industries for setting up of Large/ Medium Industries
COB	Carry on business certificate issued by Govt. of India, Ministry of Industries for conversion of units Small to Medium/Large.

18.2 Related to seeking information.

18.3 With relation to training imparted to public by public authority
No training is imparted by the Industries Department

18.4 With relation to Certificate, No objection certificate etc issued by the Public Authority not included in Manual-13

1. Name and description of the certificates and NOCs.	<p>8. Inspection of Boilers & Economisers manufactured in the State.</p> <p>(a) Approval of Design calculations & Drawings.</p> <p>(b) Inspection of material.</p> <p>(c) Final Inspection.(Hydraulic Test)</p> <p>(i) Inspecting Authorities certificate of inspection during construction-Form-II.</p> <p>(ii) Constructor certificate of manufacture and test-Form-III.</p> <p>(iii) Certificate of manufacture and test-Form-IV-A.</p> <p>9. Certificate of manufacture and test of boiler mountings & fittings-Form-III-C.</p> <p>10. Certificate of manufacture and test-Form-III-B (Inspection of Pipes and Tubes manufactured in the State).</p> <p>11. Registration of Boilers.</p> <p>(i) Provisional order under section-9 of IBA of 1923-Form-V.</p> <p>(ii) Certificate for use of boiler-Form-VI.</p> <p>12. Registration of Economisers.</p> <p>(i) Provisional order under Regulation 525(E) of IBR 1950-Form-X.</p> <p>(ii) Certificate for use of an economiser under Regulation 530 of IBR 1950-Form-XI.</p> <p>13. Qualified Boiler Welder Certificate-Form-XIII.</p>
---	---

	<p>14. Certificate of competency as Boiler Attendants under Rule 22 of Punjab Boiler Attendant Rule 1961 1st Class Boiler Attendant certificate of competency-Form-B and 2nd Class Boiler Attendant certificate of competency-Form-C.</p> <p>15. Certificate of Proficiency of 1st Class & 2nd Class and Restricted certificate of proficiency as Boiler Operation Engineer-Form B under Punjab Boiler Operation Engineer Rules 2001.</p>
<p>2. Eligibility for applying.</p>	<p>8. Unit must have suitable machinery and testing equipments and workforce.</p> <p>9. As in 8.</p> <p>10. As in 8.</p> <p>11. Boiler shall be installed on foundation and all steam lines be laid. Mountings and fittings be made available at site.</p> <p>12. Economiser shall be installed on foundation.</p> <p>13. The welder, who is not less 18 years of Age and has undergone a regular apprenticeship of 2 years in ITI or and Industrial organisation followed by atleast one year regular on the job experience as a welder shall apply to Director of Boilers on a plain paper for issuance of qualified boiler welder certificate. The Director of Boiler in the capacity of competent authority shall assess the performance of applicant for qualifying for the certificate as provided under Regulation 609 of IBR 1950. The marks shall be awarded in accordance with Form XII under Regulation 613 of IBR 1950. The competent authority may, thereafter issue a certificate in the Form XIII indicating the class and type of welding in which he has qualified.</p> <p>14.(a) 2nd class candidate ;</p> <p style="padding-left: 40px;">Minimum 20 years of age, minimum 3 years experience in the capacity of fireman or Asstt. fireman or a combined steam engine or boiler or has served for not less than 3 year as an engine fitter where boilers and engines are repaired or made or worked under steam, one year atleast of which he should have worked as an Asstt. fireman or produces a certificate from head of an industrial or technical institution stating that he has completed a three years course of training of one year of which must have been as an apprentice in a steam power plant of a mill or factory or an engineering workshop for the maintenance of boilers.</p> <p>(b) 1st class candidate ;</p> <p style="padding-left: 40px;">Minimum 20 years of age, possesses a certificate of 2nd class certificate and in addition has served for not less than 2 years as a boiler attendant with 2nd class certificate of competency in sole</p>

	<p>working charge of a boiler whose rated surface is not less than 500 sq. feet or produces a certificate stating that he has completed a three years course of training, one year of which must have been as an apprentice in a steam power plant of a mill or factory or an engineering workshop where engines and boilers are repaired or made in addition has served for not less than one year in sole working charge of a boiler of not less than 500 sq. feet of heating surface with a 2nd class boiler attendant certificate.</p> <p>15. The applicant shall apply to the Member Secretary (Asstt. Director Boilers) of Board of Examiners in Form A prescribed under Rule 26 of Punjab Boiler Operation Engineers Rule 2001 alongwith requisite documents. The eligibility for appearing in examination is as under :-</p> <p>(a) 1st class certificate of proficiency</p> <p>Minimum 20 years of age, degree in mechanical or electrical engineering recognised by Institute Engineers, minimum 2 years training in the operation and maintenance of boilers and auxiliaries or an industry or power station and not less than 3 years practical experience in operation of boilers having heating surface of not less than 1,000 sq. metres.</p> <p>(b) 2nd class certificate of proficiency</p> <p>Minimum 20 years of age, diploma in mechanical or electrical engineering recognised by the Institution of Engineers, not less than one year training in operation and maintenance of boilers and auxiliaries of any industry or power station and not less than 3 year practical experience in operation of boilers having heating surface of not less than 100 sq. metres.</p> <p>(c) Restricted certificate of proficiency as boiler operation engineer for operation of waste heat boilers to be issued in Form B of Rules</p> <p>Minimum 20 years of age, degree mechanical, electrical, or chemical engineering recognised by Institution of Engineers and not less than one year training and 3 years practical experience in operation and maintenance of waste heat boilers which are an integral part of a process plant of a continuous flow of installation.</p>
<p>3. Contact information for applying</p>	<p>8. Director of Boilers, Punjab, Jalandhar</p> <p>9. -do-</p> <p>10. -do-</p> <p>11. -do-</p> <p>12. -do-</p> <p>13. -do-</p> <p>14. -do-</p>

	15. -do-
4. Application Fees (Wherever applicable)	<p>8. Inspection fee of boilers and part thereof constructed in India shall be calculated on the following basis as provided under regulation 395-A of IBR 1950.</p> <p>(i) Four times the registration fee (Annexure XII) for a boiler of riveted construction and welded construction.</p> <p>(ii) Fee for inspection of Boiler scantlings shall be charged as under ;</p> <p>(a) upto 10 square feet (0.929 sq. metre) of outside surface-nil.</p> <p>(b) above 10 square feet (0.929 sq. Metre) of outside surface-one half of the registration fee of the boiler for which the part is intended.</p> <p>9. (i) Fee for approval of each drawing.</p> <p>9. (ii) Fee for inspection of valves and component of valves feed water heaters and other fittings is to be charged as per provision of Regulation 395-C, 395-D, and 395-E of IBR 1950. The details are placed at Annexure XII.</p> <p>10. Fee for inspection of pipes is to be charged as per provisions of Regulation 395-B of IBR 1950. The copy of which is placed at Annexure XII.</p> <p>11. The fee for registration of boiler depends upon boiler rating (refer Annexure XII. The fee for approving steamline drawings is charged as per Regulation 395(refer Annexure XII).</p> <p>12. The fee for registration of economiser depends upon economiser rating (refer Annexure XIII).</p> <p>13. Fees for Examination of Welders-Fees for examination of welders under these regulations shall be Rs.100 and this shall be borne by the applicant/sponsor. In addition, the applicant/sponsor shall bear all other expenses like cost of material and workshop and testing facilities as fixed by the Competent Authority.</p> <p>14. Certificates to be issued by the Board of Examiners constituted under Punjab Boilers Attendants Rules 1961 in Punjab</p> <p>(i) Examination for 1st class certificate Rs. 400/-.</p> <p>(ii) Examination for 2nd class certificate Rs. 200/-.</p> <p>(iii) Duplicate certificate Rs. 200/-.</p> <p>15. (i) 1st class certificate of proficiency Rs. 800/-.</p> <p>(ii) 2nd class certificate of proficiency Rs. 600/-.</p>
5. Other Fees (Wherever applicable)	<p>8. Nil.</p> <p>9. Nil.</p> <p>10. Nil.</p> <p>11. (a) Inspection of Boilers for registering or issuing a certificate</p>

	<p>for a boiler on Sunday, gazetted holiday or after sunset and before sunrise-Double the registration fees half of which may be paid to inspector.</p> <p>(b) If the owner does not apply for renewal after expiry of specified period-double fees.</p> <p>(c) (i) If the boiler is not ready for inspection on specified date-Admissible travelling expenses equivalent to Admissible travelling allowance of inspector in addition to prescribed fee.</p> <p>(ii) Inspection of boilers in isolated areas-Travelling allowance in addition to prescribed fee.</p> <p>12. Nil.</p> <p>13. The fee for endorsement of welder's certificate shall be Rs.100 and will be borne by the applicant/sponsor.</p> <p>14. Validity of certificates issued in other States</p> <p>(i) 1st class certificate of competency Rs. 200/-.</p> <p>(ii) 2nd class certificate of competency Rs. 200/-.</p> <p>15. Endorsement on a certificate granted by Board of Examiners of other States Rs.500.</p>
<p>6. Application Form (In case the application is made on plain paper, please mention the details which the applicant has to provide)</p>	<p>8. Application on letter head alongwith design calculation and drawings of boilers or economisers thereafter the firm offers material for inspection. Finally the unit applies on plain paper for inspection of boiler/economiser alongwith requisite documents and inspecting fee.</p> <p>9. Same as above.</p> <p>10. Same as above.</p> <p>11. Application on plain paper alongwith requisite documents, drawings and fee.</p> <p>12. Application on plain paper alongwith requisite documents, drawings and fee.</p> <p>13. Application on plain paper alongwith fee + cost of material and workshop and testing as prescribed Director of Boilers in the capacity of competent authority.</p> <p>14. Application of Form 'A' Rule 27 of Punjab Boiler Attendant Rules 1951 attached as Annexure 17 / 7 alongwith requisite fee and documents.</p> <p>15. Application on Form A (Rule 26) of Punjab Boiler Operation Engineers Rule 2001 alongwith requisite fee and documents.</p>
<p>7. List of Enclosures/Documents</p>	<p>8. (a) Design calculations, drawings and requisite fee in the form of demand draft.</p> <p>(b) Copies of purchase bills and test certificates of material. Form III-A, III-B, III-D, III-E, IV-A (IBR 1950).</p>

	<p>(c) Form-II, Form-III, Form-III-A, Form-III-C, Form-IV-A, Form-VIII (IBR 1950) and approved copies of approved drawings and requisite fee in the form of demand draft.</p> <p>9. Requisite inspection fee in the form of demand draft.</p> <p>10. Requisite inspection fee in the form of demand draft.</p> <p>11. Form-II, Form-III, Form-III-A, Form-B, Form-C, Form-IV-A, Form-VIII (IBR-1950). Copies of approved drawings of boilers and prescribed fee in the form of demand draft.</p> <p>12. Same as above.</p> <p>13. Proof of Age, certificate of apprenticeship and experience alongwith requisite fee and cost of material to be fixed by competent authority in the form of demand draft.</p> <p>14. (a) originals and one copy each of all testimonials of both practical and theoretical experience of the candidate;</p> <p>(b) testimonials of good character from his employer;</p> <p>(c) money order receipt or other evidence in support of payment of the fee specified in these rules for the examination at which the applicant wishes to appear;</p> <p>(d) any certificate granted to the applicant under these rules or a certificate granted by a competent authority referred to in rule 23 ; and</p> <p>(e) two copies of recent bust photographs (size 2" X 2") one of which shall bear the signature or the thumb-impression of the applicant on the back.</p> <p>15. (a) a copy of the degree or diploma, as the case may be, attested by the Principal of the concerned Institution or a Gazetted Officer alongwith the application for registration ;</p> <p>(b) original and one copy each of all the testimonials in respect of practical experience of the candidate ;</p> <p>(c) testimonials of good character from the employer ;</p> <p>(d) an attested copy of the certificate of age ;</p> <p>(e) demand draft in support of payment of the fee specified in rule 24 for the examination ;</p> <p>(f) any certificate granted to the applicant under these rules or a certificate granted by a Board of Examiners for another State Government or a Training Institute, as the case may be, for the purpose of endorsement referred to in rule 23 ; and</p> <p>(g) two copies of recent photograph (size 50mm X 63mm) one of which shall bear the signature duly attested by a Gazetted Officer.</p>
8. Format of enclosures/documents	As per requirement of Application form.

<p>9. Procedure of application</p>	<p>8(a). Request for approval of design calculations and drawings of boilers/economisers is made to Director of Boilers alongwith requisite fee.</p> <p>(b) Request is made for inspection of material purchased for the manufacture of boilers/economisers.</p> <p>(c) Request is made for final inspection of boilers/economizers manufactured in the premises of the manufacturer before dispatch alongwith relevant documents and requisite fee.</p> <p>9. As above.</p> <p>10. As above.</p> <p>11. The request is made to Director of Boilers alongwith requisite documents and registration fee in the form of demand draft.</p> <p>12. As above.</p> <p>13. Request is made to Director of Boilers alongwith requisite documents and fee in the form of demand draft.</p> <p>14. Request is made to Chairman, Board of Examiners (Director of Boilers), constituted under Punjab Boilers Attendants Rules 1961 alongwith documents and requisite fee in the form of demand draft.</p> <p>15. Application is made to Member Secretary, Board of Examiners constituted under Punjab Boiler Operation Engineers Rules 1961 alongwith documents and requisite fee in the form of demand draft.</p>
<p>10. Procedure followed in Public Authority after receipt of application</p>	<p>8.(a) Director of Boilers scrutinises design calculations and drawings of boilers/economisers as per provisions of Indian Boiler Regulation 1950. The approval is granted if design and drawings are found in accordance with relevant regulations of IBR 1950.</p> <p>(b) Director of Boilers or Asstt. Director of Boilers inspects the material purchased by the unit and ensure that material to be used in the manufacture of boiler is duly approved by competent authority and it bears the seal of approval for the same.</p> <p>(c) Director of Boilers/Asstt. Director of Boilers visits the site for examination of boilers in the manner prescribed under Regulation 381, 382 and 383 of IBR 1950 and conducts hydraulic test on the boiler. The approval of boiler issued in Form-II, Form-III, Form-III-A, Form-III-B, Form-III-C, Form-IV-A and Form-VII.</p> <p>9. The drawings and design calculations of mountings and fittings are examined as per IBR 1950 and approval is granted for the manufacture of the same. The unit offers material such as casting forgings to be used in the manufacture for inspection. The unit offers mountings and fittings manufacture by it for final inspection. Certificate of manufacture and test of boiler mountings & fittings is issued in Form III-C.</p>

	<p>10. Same as above but test report is issued in Form III-D & III-E in the case of pipe and tubes respectively.</p> <p>11. The Director of Boilers/Asstt. Director of Boilers visits the sight where the boiler has been installed and inspects the same in the manner prescribed under Regulation 381,382, 383 of IBR 1950 the boiler alongwith steamline is tested hydraulically as per Regulation 379 of IBR and provisional orders are issued on Form V (IBR 1950). The registration number is allotted to the boiler thereafter. The certificate for use of boiler issued on Form VI issued by Director of Boiler subsequently.</p> <p>12. Same as above but provisional orders are issued on Form X and certificate for use of economiser is issued on Form XI.</p> <p>13. The applicants are duly attested and qualified in the satisfaction of competent authority who shall assess his performance as per procedure laid down in Regulation 609. The competent authority issues a certificate in the Form XIII indicating class and type of welding in which he has qualified.</p> <p>14. The Board of Examiners conducts examination for grant of certificates of competency as boiler attendants class-1 and class-2 from, time to time as per procedure laid down in Punjab Boiler Attendant Rule 1961.</p> <p>15. The Board of examiners conducts examination for grant of certificates of proficiency as per procedure laid down in Indian Boiler Operation Engineers Rules 2001.</p>
<p>11. Normal time taken for issuance of certificate</p>	<p>8. No time limit has been specified.</p> <p>9. Same as above.</p> <p>10. Same as above.</p> <p>11. Within 30 days.</p> <p>12. Same as above.</p> <p>13. No time limit has been fixed.</p> <p>14. Same as above.</p> <p>15. Same as above.</p>
<p>12. Validity period of certificate (if applicable)</p>	<p>8. No time limit.</p> <p>9. Same as above.</p> <p>10. Same as above.</p> <p>11. Maximum 12 Months.</p> <p>12. Maximum 24 Months.</p> <p>13. Two years.</p> <p>14. No time limit.</p> <p>15. Same as above.</p>
<p>13. Process of renewal (if</p>	<p>8. Not applicable.</p>

any)	<p>9. Same as above.</p> <p>10. Same as above.</p> <p>11. The owner of the boiler apply for renewal of certificate for use of boiler (Form VI) within 30 days before the expiry alongwith prescribed fees under Regulation 27 of Rules made under Indian Boiler Act. The Director of Boilers issues a notice of not less than 10 days for inspection of boilers as provided under Rule 24 of the Rules made under Indian Boiler Act.</p> <p>12. The user applies for renewal of certificate before expiry of the same alongwith requisite renewal fees as specified under Rule 14 of Punjab Economisers Rules.</p> <p>13. The certificate is extended from time to time for a period not exceeding 24 months at a time for completion of re-qualification of test (Regulation 610) to the sub section of competent authority.</p> <p>14. Not applicable.</p> <p>15. Same as above.</p>
------	--

18.5 With relation to Registration process

Objective	<p>1. With the purpose to record the Village and Small Scale Industries set up in Punjab preliminary and permanent registration certificates are issued</p> <p>2. With the purpose to record firm and societies in the State of Punjab the certificates are issued.</p> <p>3. In order to monitor control tests certify the Boilers installed in the State of Punjab the Boilers are registered by the Director of Boilers.</p>
Eligibility for Registration	<p>1. The applicant should be owner or tenant of the land situated outside the municipal limits where the industry is to be set up. Any entrepreneur</p>

with land, building and machinery is eligible for applying registration of Provisional and permanent Certificate.

2. Hand written application is to be given by the member of the Society giving name of the Society, its registered number, aims and objectives, area of operation, rules and regulations of Society, its membership, fees, powers and duties , dissolution, accounts and funds, election quorum, list of Governing bodies, their names, designations, age, witnesses etc.

The application is accompanied by the memorandum of the Society, Rules and Bylaws of the Society, List of Governing body.

The registration of the Firms is done under the Indian partnership Act. 1932 and the Firm is required to fill up form No. 1 under the above said Act.

And the Firms is required to submit the partnership deed attested by notary or Oath Commissioner. The Registration fee is Rs. 3 . In the form the name of the firm, place of business i.e. principle/other place, name of the partners in full, date of joining of the Firm, permanent address in full are required to be fill up.

3. The applicant shall apply on

	his letter head to Director of Boilers/Chartered Engineer for Registration of Boiler alongwith requisite registration fee and certificates in the prescribed form namely Form-II, III, III-A, III-B, III-C, IV-A and Form -VIII (I.B.R 1950) and copies of approved drawings of a Boiler. Satisfactory inspection report of Director Boiler .
Pre-requisites if any	Same as above
Contact information for applying	<ol style="list-style-type: none"> 1. General Manager, District Industries Centre, concerned. 2. General Manager, District Industries Centre for registration of Societies and Registrar Firms and Societies Punjab for registration of firms. 3. Director Boilers, Department of Industries & Commerce.
Application fee wherever applicable.	<ol style="list-style-type: none"> 1. Nil 2. Rs. 500/- For Societies & Rs. 3 for firms 3. Fee for Registration of Boilers/Economizer is given in Annexure 18.5/1.
Other fees wherever applicable	Nil
Application form (in case the application is made on plain paper please mention the details which the applicant has to provide)	<ol style="list-style-type: none"> 1. Application form are attached as Annexures 17/2, 17/3 2. Hand written application is to be given by the member of the Society giving name of the Society, its registered number, aims and objectives, area of operation, rules and regulations

	<p>of Society, its membership, fees, powers and duties , dissolution, accounts and funds, election quorum, list of Governing bodies, their names, designations, age, witnesses etc. The application is accompanied by the memorandum of the Society, Rules and Bylaws of the Society, List of Governing body and for the registration of the Firms a Form No.1 has been prescribed under the Indian Partnership Act. 1932, in which the information regarding the name of the Firm, place of business, names of the partners, date of joining the firm and permanent address is required to be filled up. Form No. 1 is attached as Annexure 17/4 .</p> <p>3. Hand written application is given on plain papers with forms namely Form-II, III, III-A, III-B, III-C, IV-A and Form -VIII (I.B.R 1950) and copies of approved drawings of a Boiler. Satisfactory inspection report of Director Boiler.</p>
List of enclosures documents	<p>1. For provisional Registration certificate proof of land on which the unit is to be established.For PMT Certificate Agreement of Rent / Registration deed of Land, power connection, sales Tax number, list of machinery</p>

	<p>purchased and installed, bill of raw material, and First Sale bill.</p> <p>2. Memorandum of association of the Society, Rules and Byelaws of the Society, list of governing body. For registration of firms form No.1 under the Act of 1932, Partnership deed, Challan form for Rs. 3/-.</p> <p>3. Hand written application is given on plain papers with forms namely Form-II, III, III-A, III-B, III-C, IV-A and Form -VIII (I.B.R 1950) and copies of approved drawings of a Boiler. Satisfactory inspection report of Director Boiler.</p>
Format of enclosures/documents	As per the requirement of the application.
Procedure of application	<p>1.The application will be submitted to the General Manager, District Industries Centre concerned in the prescribed proforma for issuance of provisional/permanent registration certificate.</p> <p>2. Similarly the hand written application for registration of Societies is to be submitted to the concerned General Manager, District Industries Centre. The application for registration of Firms is to be submitted to the Registrar Firms and Societies Punjab, Chandigarh.</p>

	<p>3. The application on the letter head is to be submitted to the Director Boilers, Department of Industries & Commerce, Punjab.</p>
<p>Process followed in the Public Authority after the receipt of the application</p>	<p>1. After the request on the prescribed proforma, the application is scrutinized and the provisional certificate is issued by the General Manager, District Industries Centre concerned. After the request on the prescribed proforma for permanent registration the unit is inspected by the Senior Industrial Promotion Officer / Block Level Extension Officer and processed at the level of Functional Manager / Project Manager of the concerned District and approved by the General Manager.</p> <p>2. After receipt of the application the same is scrutinized by the concerned General Manager, District Industries Centre and thereafter registration certificate for the registration of societies is issued. Similarly on receipt of the application on Form 32, the same is processed by the Registrar Firms and Societies and thereafter the certificate of registration is issued.</p>
<p>Validity period of registration if applicable</p>	<p>1. No time limit. 2. No time limit 3. One year.</p>

Process of renewal if any	<ol style="list-style-type: none"> 1. Not applicable. 2. Not applicable. 3. The owner of the Boiler shall apply to the Director of Boilers on letter head accompanied by prescribed fee by way of demand draft one month prior to the date of expiry of the last certificate.
---------------------------	--

18.6 With relation to collection of tax by Public Authority ((Municipal Corporation, Trade Tax, Entertainment Tax etc).

No tax is collected by the Industries Department.

18.7 With relation to issuing new connection electricity / water supply, temporary and permanent disconnection etc. (This will be applicable to local bodies like Municipal to local bodies like Municipal Corporation / Municipalities / UPCL).

Not applicable

18.8 Details of any other public services provided by the Public Authority

Collector Land Acquisition, Department of Industries & Commerce acquisitions land for the Industries Department as well as Corporations under the control of Industries Department and Public Companies for the public purpose of setting up of Industries and related matters. Department of Industries & Commerce through Empowered Committee provides relief, concessions and facilities in case of Mega Projects. For revival of the Sick Small Scale Industrial Units forum under the Chairmanship of Principal Secretary Industries & Commerce has been set up. Special Incentive is provided for Modernization and technology up-gradation. Freight Subsidy upto 1% of FOB value of export subject to maximum of 50 lacs on freight incurred on transporting goods from the place of manufacture to the place for where these are shipped / air lifted for export is provided. Special economic zones/ apparel parks , cluster developments, textile center infrastructure development scheme are created whereby special facilities concessions are provided. Special concessions for development of integrated multiplex complexes are provided. Similarly special concessions are provided to Border Area Development, Development of Sugar Industry , Development of agro and Food Processing Industry Development of IT and IT enabled services

these concessions relief facilities have been provided in the Industrial Policy 2003.

FORM II

**INSPECTING AUTHORITIES CERTIFICATE OF INSPECTION
DURING CONSTRUCTION**

[Regulation 4 (c) (1)]

Designation of Inspecting Authority

We hereby certify that the type, boilers; lengthfeet
..... inches; diameter, feet inches; working pressure;
..... lbs. built by Messrs at under shop. Number
was constructed under our supervision and inspected at various stages of construction
by the Inspecting Officer and that the construction and workmanship were satisfactory
and in accordance with the Standard Conditions for the design and constructions of land
boilers under the Indian Boilers Act, 1923.

The boiler is stamped on the front end plate with our stamp as shown
hereunder:-

Maker's Name Year of Make

Works number Tested to lbs on

W.P. lbs. Inspecting Officer's or Inspecting Authority's Official Stamp.

The boiler on completion was subjected to a water pressure tests oflbs.

The drum and headers were
per square inch in the presence of the Inspecting Officer on 19
and satisfactorily withstood the test.

*Samples of materials used in the constructions of the boiler were tested in the
presence of the Inspecting Officer and found to comply with the requirements. All
welded seams were subjected to physical tests and radiographic examination wherever
applicable and found satisfactory.

Note: Strike off this paragraph where no such tests has been carried out and the
certificate in Form IV by a Well-known Maker is intended to be furnished.

We have satisfied ourselves that the construction and dimensions of the boiler
are as shown in the Maker's Drawing No. signed by us, and that the
particulars entered in the Maker's certificate of manufacture in form III countersigned by
us, are correct to the best of our knowledge and belief.

Signature of Inspecting Authority

Dated at this day of 19

*Strike out which is not applicable.

FORM-III

WORKS ADDRESS

Constructor's Certificate of Manufacturer and Test

[Regulation 4 (c) (III)]

1. Description

Constructor's Name and address

Manufactured for/Stock purposes.....

Contract No.

Type of Boiler..... Length overall

Diameter inside Largest belt.....

Design pressure..... lbs./sq. in.

Intended working pressure..... lbs./sq. in.

Shop Number of boiler.....

Year of Manufacture.....

Total heating surface..... Sq. ft.

Final temperature of steam (Design)..... of

Grate areasq. ft.

Brief description of boiler.....

Evaporation capacity.....

(for calculation of relieving capacity of safety valves)

2. Parts manufactured at the contractor's works

Name of Part(s).....

Description

.....

Leading dimensions

Manufactured by.....

Identification marks.....

Part(s) manufactured, inspected at all stages of construction by(Inspection Authority).

Certificates furnished (Contractor's/Steel Maker's and Inspecting Authority's etc.)

Part(s) hydraulically tested and internally inspected after test by

3. Parts manufactured outside the constructor's works

Name of Part(s).....

Description

.....

Leading dimensions

Manufactured by.....

Identification marks.....

Part(s) manufactured, inspecting at all stages of construction by(Inspection Authority).

Certificates furnished (Contractor's/Steel Maker's and Inspecting Authority's etc.)

Part(s) hydraulically tested and internally inspected after test by

Note: Similar information is to be furnished for each manufactured outside the Contractor's Works.

4. Construction

- (a) Riveted/composite construction shells/drums/Miniature Boilers: The construction is in accordance with Chapter III/XIV of the Indian Boiler Regulations.
Number of longitudinal seams in shell/drum in each belt.....
Number of longitudinal seams in furnace in each ring.....
Number of circumferential seams in shell/drum.....
(including end seams)
Number of circumferential seams in the furnace.....
Details of repairs, if any, carried out in welded seams during construction..
Details of heat treatment.....
The longitudinal seams are welded/riveted and have..... rows of rivets in inside strap and rows of rivets in outside strap.
Rivet holes are..... diameter and number per pitch of
Butt straps cut from plates and bent to required curvature in
The circumferential seams joining rings of shell are Jointed and single/double riveted/welded.
Rivet holes are..... diameter and number..... per pitch of
Details of seams as in drawing No.
All welded seams were subjected to Radiographic examination to the satisfaction of the Inspecting Authority, were required.
- (b) shell type boilers of welded construction-The construction is in accordance with Chapter XII of the Indian Boiler Regulations.
Number of longitudinal seams in shell in each belt.....
Number of longitudinal seams in furnace.....
Number of circumferential seams in shell.....
Number of circumferential seams in furnace.....
Details of repairs, if any, carried out in welded seams during construction..
Details of heat treatment.....
All welded seams were subjected to radiographic examination to the satisfaction of the Inspecting Authority, where required.
- (c) Fusion welded Electrode Boilers-The construction is in accordance with Chapter X of the Indian Boiler Regulations, 1950.
Number of longitudinal seams in shell
Number of circumferential seams (including end seams)
Details of repairs, if any, carried out to welded seams during construction..
Details of heat treatment.....
All welded seams were subjected to radiographic examination to the satisfaction of the Inspecting Authority, where required.
- (d) Fusion welded and seamless forged drums of water tube boilers- The construction is in accordance with Chapter V of the Indian Boilers Regulations, 1950.
Number of longitudinal seams in each ring
Number of circumferential seams
Details of repairs, if any, carried out to seams during construction.....
Details of heat treatment.....
All welded seams were subjected to radiographic examination to the satisfaction of the Inspecting Authority.
- (e) Furnace seams-The longitudinal seams are welded/riveted. The cross seams joining rings are of type riveted/welded.

Boiler parts and fittings	Material	Smelter	Make	Inspecting Officer	Remarks
5. Material Manufacture Plates Plates Rivet Bars Stay bars Angles Bolts Tubes Tubes Girders Tubes Boxes Headers Headers Manhole frames Manhole doors Manhole Sighthole doors Stand blocks Stand pipes Stop valve chests Feed valve chests Blow down valve Blow down elbow pipe Water gauge mountings					

Note: Under "Material" enter against appropriate items "Steel Simens Martin Open Hearth acid (or basic) process", "Wrought Iron, Brand", "Cast Steel Process" etc. etc. and under "Remarks a brief explanation of process of manufacture where necessary e.g., "Solid drawn Lap welded", "Solid Pressed", tested by Makers lbs. per sq. inch etc.

Part of Boiler	Thickness of plates 32 nd or diameter in inches	Tensile strength limits to tons	Elongation limits to %	Gauge length inches	Brand & No. on plate
1	2	3	4	5	6
6. Thickness of Plates etc. and tensile test, Limits Cylindrical Shell Plates Shell Butt straps Steam & Water Drums Wrapper plate (1) Tube plate (2) Wrapper plate (3) Tube plate (3)					
Cylindrical shell Plates Barrel Fire box casing crown Dome Mud of bottom drum(1) Mud of bottom drum(2) Mud of bottom drum(3)					
Shell end plate and drum Heads Front end shell Front end shell steam and water drum (1) Front end shell steam and water drum (2) Front end shell steam and water drum (3) Front end shell Mud drum (1) Front end shell Mud drum (2) Front end shell Mud drum (3) Back end shell Back end shell Steam and water drum (1) Back end shell Steam and water drum (2) Back end shell Steam and water drum (3) Shell crown Dome end Saddle Fire box casing sides Doubling plate front Doubling plate back					

1	2	3	4	5	6
Flanged and fire exposed plates Furnace circular (Plain) Furnace circular Furnace circular (Corrugated) Fire box crown Fire box side Fire box front Fire box tube Uptake Smoke box tube Com. Chbr. wrapper Com. Chbr. back					

THICKNESS OF PLATES ETC. AND TENSILE TEST LIMITS

1	2	3	4	5	6
Tubes Cross tubes Smoke Tubes (Plain) Smoke tubes (Stay) Water tubes (Bottom or front bank) Water tubes (top or rear bank) Balancer tubes (Steam) Balancer tubes (Water) Superheater tubes Superheater tubes Superheater tubes Water wall tubes Water wall tubes Integral Economiser tubes					
Headers and Sectional Headers Cross Boxes Sectional headers Water wall headers (1) Water wall headers (2) Water wall headers (3) Water wall headers (4) Water wall headers (5) Water wall headers (6) Integral Economizer headers (1) Integral Economizer headers (2)					

1	2	3	4	5	6
Superheater headers (1) Superheater headers (2) Superheater headers (3) Superheater headers (4) Superheater headers (5) Superheater headers (6) Mud Boxes (1) Mud Boxes (2) Mud Boxes (3) Mud Boxes (4)					
Stays and Gusset Stay Plates Bolts Gusset Stay Plates Longitudinal Cross Screw Roof Firebox roof slings Firebox roof pins Girder bolts Shell angle bolts Uptake angle bolts Manhole bolts Sighthole bolts					
Miscellaneous Firebox girders End plate stiffeners Shell angle Furnace angle Uptake angle Gusset angle Manhole compensation ring Manhole frame Manhole cover Sighthole compensation ring Sighthole doors Stand blocks Stand pipes					

7. Details of Drums

No.	Nomenclature	Nominal dia.	Length	Shell plate		Tube plate		Head			Manholes No. & Size	Hydrostatic test lbs./sq. in.
				Thickness in 32nds. in.	Inside radius in.	Thickness in 22nds. in.	Inside radius in.	Thickness in 32nds. in	Type**	Radius of dish in.		
1	2	3	4	5	6	7	8	9	10	11	12	13

** Indicate (1) Flat (2) Dished (3) Ellipsoidal (4) Hemispherical.

Division II-Particulars of all certificates submitted

Number of the Certificate	Class of Certificate	Where issued	Date of Issue	If at any time suspended or cancelled, and if so, state by whom	Date of suspension or cancellation	Cause of suspension or cancellation
1	2	3	4	5	6	7

1212 PUNJAB GOVT. GAZ., OCT. 5, 2001
(ASVN 13, 1923 SAKA)

Division III—List of Testimonials and Statement of Service

(The testimonials to be numbered serially corresponding to the numbers given in column 1 below)

Serial Number of testimonial	Date of the testimonial	Name of the person signing the testimonials	Address and designation of factory or workshop where employed	Number type and heating surface of boilers worked on.	Capacity in which employed	SERVICE OF APPLICANT					Not to be filled in by the applicant	
						Date of commencement	Date of termination	Time employed in the service			Initial of verifier	Remark
								Year	Month	Date		
1	2	3	4	5	6	7	8	9	10	11	12	13

Total Service

Time served for which certificates are produced.

Division IV-Declaration to be made by the applicant

I do hereby declare that the statements made in divisions I, II and III of this form are correct and true to the best of my knowledge and belief and that the papers enumerated in Division III and submitted with this form are true and genuine documents and further that the copies of the documents submitted with this form are true and correct. I further declare that the statements made in division II contain a true and correct account of the whole period of my service without exception and I make this declaration conscientiously believing the same to be true.

Dated at _____ this _____ day of _____ 2001.

Signature of the Applicant
Present Address :

Signed in the presence of :

Signature :

Designation :

- Notes :**
- (i) Every application must be accompanied by a Demand Draft as may be prescribed by the State Government showing that the fee for the examination has been paid.
 - (ii) Two copies of a recent bust photograph of applicant (size 50 mm X 63 mm) must accompany the application with applicant's signature on the back thereof duly attested by a gazetted officer or the employer.
 - (iii) Any person making a false statement for the purpose of admission to the examination renders himself liable to prosecution.
 - (iv) Incomplete applications are liable to be rejected.

Descriptive Roll

- PHOTO**
1. Date and place of birth _____
 2. Permanent Address _____
 3. Nationality and religion _____
 4. Height (without shoes) _____
 5. Marks of Identification _____
 6. Left thumb impression _____

Endorsements :

Signature of the applicant

Secretary to Govt. of Punjab
Department of Industries & Commerce, Punjab.

X-PENALTY

50, Cognizance of offences – The owner of a Boiler or any person, who works or permits or causes the Boiler to be worked at any time in contravention of these rules, shall be punished in accordance with the relevant provisions of the Act.

FORM- 'A'

(See rules 26 and 41)

Indian Boilers Act, 1923 (V of 1923)

Application for examination of the First Class or Second Class Certificate or Proficiency as Boiler Operation Engineers or for endorsement of certificate received from another state.

Division I-Name etc. of the applicant

1. Name (in full and block letters)
2. Father's Name
3. Nationality and religion
4. Date of Birth
5. Place of Birth
6. Height (without shoes) _____ Mt. _____ Cms.
7. Complexion
8. Marks of Identification
9. Permanent Address
10. Whether appeared in any previous examinations
11. If so, when and where

Division II, - Particulars of all previous certificates (if any) issued in India

Number of Certificate	Class of Certificate	Where issued	Date of issue	If at any time suspended or cancelled, if so, state by whom	Date	Cause of suspension or cancellation
1	2	3	4	5	6	7

DIVISION III- DECLARATION TO BE MADE BY THE APPLICANT

I do hereby declare that the statements made in Divisions I, II and IV of this Form are correct and true to the best of my knowledge and belief ; and that the papers enumerated in Division IV and submitted with this Form are true and genuine documents and further that the copies of the documents submitted with this Form are true and correct. I further declare that the statements made in Division IV contain a true and correct account of the whole period of my service without exception, and I make this declaration conscientiously, believing the same to be true.

Dated at this day of 19

Signed in the presence of –

Signature

Designation

Signature of the applicant and
Present Address

- Notes:-
- (1) Every application must be accompanied by money order receipt or such evidence as may be prescribed by the State Government showing that the fee for examination has been paid.
 - (2) The application should be accompanied by two copies of a recent bust photograph of the applicant (size 2"X2 ¼") one of which will bear the signature or thumb impression of the

applicant, duly attested by a gazetted officer or the employee.

(3) Any person making false statement for the purpose of admission to the examination renders himself liable to prosecution.

(4) Incomplete application are liable to be rejected.

Division IV- List of testimonials and state of services

(The testimonials to be numbered consecutively according to the number given in column I below)

SERVICE OF APPLICANT												
Number of testimonial (if any)	Date of each testimonial	Name of person signing each testimonial	Address and designation of factory or workshop where employed	Number and heating surface of boilers	Capacity in which employed			Time employed in this service			Initial of verifier	
						Date of commencement	Date of termination	Year	Months	Days	To be filled by the Board	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13

Total Service

Time served for which certificates are produced

Time served for which no certificates are produced

GOVERNMENT OF PUNJAB
DEPARTMENT OF INDUSTRIES AND COMMERCE
(INDUSTRIES BRANCH)
Notification

The 5th September, 2005

No. G.S.R. 26/C.A5/23/s.29/Amd. (1) 2005.—With reference to the Government of Punjab, Department of Industries and Commerce notification No. G.S.R 61/C.A.5/23/S.29/Amd. 2003, dated the 16th December, 2003 and in exercise of the powers conferred by the clause (f) of section 29 of the Indian Boilers Act, 1923 (Central Act No. 5 of 1923), and all other powers enabling him in this behalf the Governor of Punjab is pleased to make the following rules, further to amend the Punjab Boiler Attendants' Rules, 1961, namely:-

RULES

1. (1) These rules may be called Punjab Boiler Attendants' (First Amendment) Rules, 2005.

(2) They shall come into force at once.

2. In the Punjab Boiler Attendants' Rules, 1961, for rule 23, the following shall be substituted, namely: -

“23. Validity of certificate issued in other States. A person holding a certificate of competency as attendant granted by a Board of Examiners constituted under the corresponding rules in any other State in Indian shall, on application have the certificate endorsed for validity in State of Punjab. Such endorsement shall be made by the Chairman after charging fees as mentioned below:-

- | | | |
|------|--|---------|
| (i) | First Class Certificate of Competency | Rs. 200 |
| (ii) | Second Class Certificate of Competency | Rs. 100 |

3. In the said rules, in rule 24, for sub-rule (1), the following shall be substituted, namely: -

“(1) Candidates for an examination for certificate of competency shall pay the following fees which shall not except as otherwise provided in these rules, be refundable:-

- | | | |
|-------|--|------------|
| (i) | Examination for First Class Certificate | .. Rs. 400 |
| (ii) | Examination for Second Class Certificate | .. Rs. 200 |
| (iii) | Duplicate Certificate | ..Rs. 200 |

S.C. AGRAWAL

Principal Secretary to Government of Punjab,
Department of Industries & Commerce

FORM –A

Registered No. _____

(See rule 27 and 45 of the Punjab Boiler Attendants Rule, 1961.)
 (INDIAN BOILER ACT, 1923 (V OF 1923)
 Application for the certificate of Competency as Boiler attendant
 Division I.- Names etc. of the applican.

1.	Name in full	
2.	Nationality	
3.	Date of Birth	
4.	Place of Birth	
5.	Permanent address	
6.	Nature of Certificate	
7.	Grade of Certificate applied for	
8.	Whether appeared in any previous examination	
9.	If so, when and where.	

	(d) over 50 mm upto and including Rs. 240	100 mm for a batch of 25 or part	there of
(e)	Over 100 mm upto and including Rs. 260	250 mm for a batch of 10 or part	thereof
(f)	over 250 mm fr a batch of 5 or part	thereof	Rs. 300

(ii) For plate flanges. The fees shall be charged at half the rate as charged for forged and cast flanges.

395 D. Fees for Inspection of Components of Valves__ The fees for inspection of components valves shall be charged as under:

- (i) 50% of the inspection fees of the valves shall be charged by the Chief Inspector of the State where the components of the valves, are manufacture, for inspection of the components manufactured in a State other than the State where the valves are assembled and remaining 50% of the inspection fees shall be charged by the Chief Inspector of the State, where the valves are assembled, for inspection of assembly and final inspection of the valves.
- (ii) Where the inspection, so far as the material testing is concerned, has been carried by a “Well Known Foundry” or “ Well Known Forge” full inspection fees shall be charged by the Chief Inspector of the State where the valves have been assembled and finally tested.
- (iii) Where the components of the valves are inspected and tested in the same manufacturing work where the valves are assembled and finally test, full inspection fees shall be charged by the Chief Inspector of the State where the manufacturin work is located.
- (iv) In case, in a State, components are manufactured by one firm and finally fittings and assembly of the valves are made by another, both the firms shall pay inspection fee on 50:50 basis.

395 E Fees for inspection of feed water heaters and other fittings-- Fees for inspection of feed water heaters and other fittings shall be charged as under:-

- (i) Fees for inspection of feed water heaters shall be equal to the registration fee of the boiler subject to a maximum of Rs. 5000.
- (ii) Fees for insection of other fittings like de-super-heaters, steam receivers and separately fired super heaters shall be charged equal to half the registration fee of the boiler to which the steam pipe or feed pipe, as the case may be, is attached subject to a maximum of Rs. 2500.

Note. In case of fittings, like de-super heaters, feed heaters, and separately filed super heater, which are parts of the steam pipe or feed pipes attached to a battery of the boilers, the fees shall be charged equal to half the registration fee of any one of the boiler of the battery of the boilers.

395 F. Markings_ (a) Carbon steel tubes or pipes which are both over 50 mm outside diameter or over 1000 mm in length shall be marked legibly to show-

- (i) the identification symbol for the type of the steel;
- (ii) the brand of the manufacture; and
- (iii) whether seamless or electric resistance welded tubes or pipes.

(b) In the case of Carbon steel tubes or pipes less than 50mm outside diameter or less than 1000 mm in length, the information specified in Clause (a) of this regulation shall be marked on a tag securely attached to the bundle or box.

(c) For alloy steel tubes or pipes markings shall not be stamped on the body of the tubes or pipes. The information specified in sub-regulation (a) of this regulation shall be stamped on the end face of plain end pipes or on the rims of flanges or on identification plates suitably attached to the pipes or tubes. Inspection or identification marks may be painted on the alloy steel tubes or pipes provided iron oxide base or titanium base paints are used.

(d) Tubes or pipes conforming to a foreign standard or code, which have been accepted by

the Board under Regulation 3 (2), marking shall be stamped in accordance with the provision of that standard or code, as the case may be.

395 G. Fee for inspection of spares and scantlings-

- (i) Spares- For all types of coils, namely, economiser coils, superheater coils, reheater coils, the fee for inspection shall be charged on the basis of surface area as provided in Regulation 385.
- (ii) Scantlings- The fee for inspection of scantlings shall be charged as under :-
 - (a) For outside surface area exceeding Rs. 500
 - (b) For outside surface area exceeding 1 sq. metre but not exceeding 3 sq. metres. Rs. 600
 - (c) For OSA exceeding 3 sq. metres but not exceeding 5 sq metres Rs. 700
 - (d) For OSA exceeding 5 sq. metres but not exceeding 7 sq. metres. Rs. 800.
 - (e) For OSA exceeding 7 sq. metres but not exceeding 9 sq. metres. Rs. 900
 - (f) For OSA exceeding 9 sq. metres but not exceeding 11 sq. metres. Rs. 1000

For outside surface area exceeding 112 sq. metres a fee Rs. 50 shall be charged for every 2 sq. metres or part thereof subject to a maximum of Rs. 5000.

395. Submission of Plans of Steam-Pipes_ (a) Plans of steam pipes shall be submitted with the prescribed fee to the Chief Inspector before construction or at the time of the boiler for his decision whether the pipes and their arrangement comply with the regulations.

(b) (i) The fees for examination of plans and the particulars of materials, design and construction of steam pipes before the commencement of manufacture of the steam pipes shall be at the rate of Rs. 30 for 30 metres of piping or part thereof, subject to a minimum of Rs. 50, inclusive of all fittings excepting the fittings like desuperheaters, steam receivers, feed heaters and separately fired superheater. For any fittings like de-superheaters, steam receivers, separators and flanges, the fees shall be Rs. 150.00 for each category of such identical fittings.

(ii) The fees for examination of lay out plans of steam pipes shall be Rs. 20 per 30 metres of piping or part thereof, subject to a minimum of Rs. 50, inclusive of all fittings, except fitting like de-superheaters, steam receivers, feed heaters and separately fired superheaters. For any fittings like de-superheaters, steam receivers and separators, the fee shall be Rs. 150.00 for each such fittings.

395 A. Inspection Fees for Boilers and Part thereof Constructed in India_ (1) The inspection fee for boilers shall be calculated on the following basis:

- (i) at four times the registration fee for a boiler of riveted construction;
- (ii) at four times the registration fee for a boiler of welded construction'

(2) Fees for inspections of boiler scantlings shall be charged as under;

- (i) upto 10 square feet (0.929 sq. metre) of outside surface -- nil
- (ii) above 10 square feet (0.929 sq. metre) of outside surface—one half of the registration fee of the boiler for which the part is intended.

(3) For inspection of tubes and pipes, the fee shall be charged at the rate of Rs. 150/- per metric tonne or a fraction thereof.

(4) Fees for inspection of boiler at the side of construction shall be charged at the rate of four times the registration fee.

(5) For inspection to forged pipe fittings, the fees shall be charged at the rate specified for forged and cast flanges under clause (i) of sub-regulation (2) of Regulation 395C.

(6) For inspection of pipe fitting other than forged pipe fittings, the fees shall be charged as

under:

(a) Upto and including 50mm, for 100kg. Or a fraction thereof Rs. 50

(b) Over 50mm and upto and including 100 mm for 450 kg. Or fraction thereof
Rs. 250

(c) Fees for inspection of fittings like feed water heater, desperheater, steam receiver, separators and separately fire super heater Rs. 500 for each such fittings.

395 C. Fees for Inspection of Valves—Fees for inspection of valves shall be charged as under:

(1) Subject to a minimum inspection fee of Rs. 500 per inspection for the valves, the inspection fee shall be charged as under:

(a) Upto 25 mm

Rs. 5 per piece

(b) Above 25 mm and upto 250 mm Rs. 20
per piece

(c) Above 100 mm and upto 250mm Rs. 150 per piece

(d) Above 250 mm
Rs. 400 per piece

(2) Fees for Inspection of flanges shall be charged as under:

(i) For forged and cast flanges:

(a) upto and including 25 mm for a batch of 50 or part thereof
Rs. 120

(b) upto and including 25 mm for a batch of 100 or part thereof
Rs. 220

(c) over 25 mm upto and including 50mm for a batch of 50 or part thereof
Rs. 240

PUNJAB GOVT.GAZ. OCT 5,2001

(ASVN 13, 1923 SAKA)

FORM 'B'

(SEE RULES 33(3) AND 40)

GOVERNMENT OF PUNJAB

CERTIFICATE OF PROFICIENCY OF THE FIRST CLASS CERTIFICATE
OF PROFICIENCY, SECOND CLASS CERTIFICATE OF PROFICIENCY OR A
RESTRICTED CERTIFICATE OF PROFICIENCY AS BOILER OPERATION
ENGINEER

NO. _____ OF _____

Shri _____ aged abot _____ years,
at present residing at _____ having
satisfied the Bord of Examiners appointed under the Punjab Boiler Operation
Engineers' Rules 2001, of his proficiency to fulfil the duties of a Boiler Opration
Engineer is gratned under the said rules, this certifice of proficiency of the First
Class Certificate of Proficiency or Second Class Certificate of Proficiency or a
restricted Certificate of Proficiency as Boiler Operation Engiener, authoising him
to be incharge of Boilders of any tye of size, provided that the boilers are so
installed that each is installed at a distance of not more than one hundred metres
from the other.

Dated _____ at _____ this _____ day of _____

Member Secretary
Board of Examiners

Chairman,
Board of Examiners

FORM B

PUNJAB GOVERNMENT

(FIRST CLASS BOILER ATTENDANT CERTIFICATE OF COMPETENCY)

(GRANTED UNDER RULE 22 OF THE PUNJAB BOILER ATTENDANTS; RULES, 1961

NO. _____ OF 19 _____

Shri _____ aged about _____ years
at present residing at _____ having satisfied the Board of
Examiners of his competency to fulfil the duties of First Class Boiler Attendant is
granted under the Punjab Boiler Attendants' Rules 1961, this certificate of competency as
a First Class Boiler Attendant authorizing him to have charge of a single boiler with
steam pipes of any type of capacity or two or more boilers with steam pipes in a battery
or separated the total heating surface of which does not exceed 75,000 square feet,
provided that such boilers shall be situated within a radius of 75 feet in the same
premises and belong to one owner.

Dated at _____ this _____ day of _____ 19 _____

Secretary to the Board of Examiners

Chairman of the Board of Examiners

Descriptive Roll _____

1. Date and place of birth _____
2. Address _____
3. Nationality and Religion _____
- PHOTO 4. Height without shoes _____
 - a. Marks of identification _____
 - b. Left thumb impression _____
 - c. Signature _____

FORM C

PUNJAB GOVERNMENT

(FIRST CLASS BOILER ATTENDANT CERTIFICATE OF COMPETENCY)

(GRANTED UNDER RULE 22 OF THE PUNJAB BOILER ATTENDANTS' RULES, 1961)

NO. _____ OF 19 _____

Shri _____ aged about _____ years
at present residing at _____ having satisfied the Board of
Examiners of his competency to fulfil the duties of Second Class Boiler Attendant is
granted under the Punjab Boiler Attendants' Rules 1961, this certificate of competency as
a Second Class Boiler Attendant authorizing him to have charge of a single boiler with
steam pipe of any type of any type the heating surface of which does not exceed 1500
square feet. He may however attend to a battery of boilers (not exceeding 1500 square
feet in aggregate of total heating surface) provided he is assisted by the number of
firemen considered necessary by the Chief Inspector of Boilers.

Dated at _____ this _____ day of _____ 19 _____

Secretary to the Board of Examiners

Chairman of the Board of Examiners

Descriptive Roll _____

1. Date and place of birth _____
- a. Address _____
- b. Nationality and Religion _____
- PHOTO 4. Height without shoes _____
5. Marks of identification _____
6. Left thumb impression _____

7. Signature _____

SECRETARY TO GOVT. PUNJAB
INDUSTRIES DEPARTMENT.

FORM NO. XIII

QUALIFIED BOILER WELDER'S CERTIFICATE

ISSUED UNDER THE INDIAN BOILER REGULATIONS, 1950

PHOTO PASSPORT (SEAL AND SIZE COMPETENT AUTHORITY

Name of Welder_____

Father's name_____

Date of Birth_____

Identification Marks

Left hand thumb impression_____

Signature of Welder

Address of Welder

PERIOD OF VALIDITY

From

To

This is to certify that Shri_____son of Shri_____has been examined and tested in the prescribed manner in the presence of -----(representative of Competent Authority) and is deemed to have satisfactorily proved his ability to make sound welds as per particulars given below and is hereby authorized to undertake such welds. He is authoritised/not authorized to undertake welding where radiographic examiantionis necessary under the Regulations.

Granted this_____day f_____19_____under the seal and authority of_____.

Seal

Representative of Competent Authority

*Particulars:-

* Particulars shall contain information on the following:-

Tested on Plate/pipe/Tube with position

Date

Material Mild Steel or alloy steel

Process

Class of Welding

Backing strip

Electrode

Filter rod Class (Carbon or alloy steel)

Test piece X-rayed or not

PERIOD VALIDITY

From

To

EMPLOYMENT PARTICULARS

FROM	TO	NAME OF EMPLOYER	WORK ONWHICH ENGAGED	SIGNATURE OF EMPLOYER

--	--	--	--	--

FORM XI

-----Boiler Inspection Department

CERTIFICATE FOR USE OF AN ECONOMISER
(REGULATION 530)

Registry Number of Economiser	Type
No. of tubes	
Number of Headers	
Economiser Rating	Place and year of manufacture
Name of Ower	
Situation of Economiser	
Repairs	
Remarks	
Hydraulically tested on	<u>Kg.per Sq.cm.</u> <u>To Lbs.per Sq.in.</u>

I/We hereby certify that the above described Economiser is permitted by me/Chief Inspector under the provisions of Section----of the Indian Boiler Act, 1923 (V of 1923) to be worked at a maximum pressure-----Lbs. Per Sq. in./maximum temperature of o F or the period from-----to-----

This loading of the safety valve in not exceed-----lbs.

Fee Rs.-----paid on-----

Dted at-----

This -----day -----of-----19

COUNTER SIGNED

INSPECTOR

CHIEF INSPECTOR

REVERSE OF FORM XI
CONDITIONS

(1) No Structural Alteration, Addition Or Renewal Shall Be Made To The Economiser Without A Written Permission From The Chief Inspector.

(2) This certificate shall cease to be in force----

1. on the expiry of the period for which it was granted or
2. when any accident occurs to the Economiser, or
3. when any structural alteration, addition or renewal is made in or to the Economiser, or
4. if the Chief Inspector in any particular case so directs when any structural alteration, addition, or renewal is made in or to the Economiser, or
5. on the communication to the owner of the Economiser of an order of the Chief Inspector or Inspector prohibiting its use on the ground that it is in a dangerous conditions.

(3) The Economiser shall not be used at a pressure greater than the pressure/temperature entered in the certificate as maximum pressure/temperature not with the relief valve set to pressure/temperature exceeding such maximum pressure/temperature.

(4) The Economiser shall not be used otherwise than in a condition which the owner reasonably believes to be compatible with safe working.

NB: Details regarding this Economiser are recorded in a Registration Book No.-----of which a copy may be obtained on payment on application to the Chief Inspector

FORM X
REGULATION 525(e)

Counterfoil

No.	No.
Name of the person	Provisional order under the Indian Boilers Act,1923
Of firm to which	_____
Provisional	_____
Order is granted	are hereby permitted to use the Economiser Ry.
Description of Economiser	No.-----and-----Economers Rating
Maker's No.	-----made by-----and bearing Maker's
Rating	No.-----at a maximum pressure of-----
Pressure permitted	lbs. Per sq.in/maximum temperature of
Period	oF pending the issue or regfusal of a certificate within
Date	six months from thedate thereof after which period
Inspector	this order will become void
	Date at-----this-----day of-----19

<p style="text-align: center;">Counter foil</p> <p>No. are hereby permitted to used the Boiler (Registry No.....) Boiler Rating..... made by and bearing Maker's number..... at a maximum pressure ofIbs. per sqare inch pending the issue of or refusal of a certificate within six months from the date thereof after which period this order will become void.</p> <p>Date..... Insector of Boilers</p>	<p style="text-align: center;">FORM NO. V (Regulation 381 (c) PROVISIONAL ORDER UNDER WECTION 9 OF THE INDIAN BOILERS ACT OF 19..... are hereby permitted to used theBoiler (Registry No.....) Boiler Rating..... made by and bearing Maker's number..... at a maximum pressure ofIbs. per sqare inch pending the issue of or refusal of a certificate within six months from the date thereof after which period this order will become void.</p> <p>Date..... Insector of Boilers</p> <p>N.B.: This order must be produced on demand by any authorised person and surrendered to Chief Inspector on receipt of orders.</p>
---	---

..... Boiler Inspection Department
CERTIFICATE FOR USE OF A BOILER
(Regulation 389)

Registry Number of Boiler Type of Boiler
Boiler Rating Place and year of manufacture
Maximum Continuous Evaporation

Name of Owner

Situation of Boiler

Repair

Remarks

Hydraulically Tested on _____ to _____ Ibs. Per sq. inch.

I hereby certify that the above described boiler permitted by me/the chief Inspector under the provisions of Section 7/8 of the Indian Boiler Act, No. V of 1923, to be worked at a maximum pressure ofIbs. to the square inch for the period from.....to.....

The Loading of thevalve is not to exceed

Fee Rs.....paid on.....

Dated at.....

Thisday of19.....

Inspector
Countersigned
Chief Inspector
See reverse for "Conditions"

CONDITIONS
(REVERSE OF FORM VI)

- (1) No structural alteration, addition of renewal shall be made to the boiler otherwise than in accordance with section 12 of the Act.
- (2) Under the provisions of Section 8 of the Act this certificate shall cease to be in force:
 - (a) on the expiry of the period for which it was granted; or
 - (b) when any accident occurs to the boiler; or
 - (c) when the boiler is moved the boiler being vertical boiler the heating surface of which is less than two hundred square feet, or a portable or vehicular boiler; or;
 - (d) when any structural alteration, addition or renewal is made in or to the boiler; or
 - (e) if the Chief Inspector in any particular case so directs when any structural alteration, addition or renewal is made in or to any steam-pipe attached to the boiler; or
 - (f) on the communication to the owner of the boiler of an order of the Chief Inspector prohibiting its use on the ground that it or any steam pipe attached thereto is in a dangerous condition.

Under Section 10 of the Act, when the period of a certificate relating to a boiler has expired, the owner shall, provided that he has applied before the expiry of that period for a renewal of the certificate be entitled to use the boiler at the maximum pressure entered on the former certificate, pending the issue of orders on the application but this shall not be deemed to authorise the use of a boiler in any of the cases referred to in clauses (b), (c), (d), (e) and (f) of Sub-section (1) of section 8 occurring after the expiry of the period of the certificate.

(3) The boiler shall not be used at a pressure greater than the pressure entered in the certificate as the maximum pressure nor with safety valve set to a pressure exceeding such maximum pressure.

(4) The boiler shall not be used otherwise than in a condition which the owner reasonably believes to be compatible with safe working.

Note: The particulars and dimensions regarding this boiler may be obtained by the owner on payment in the prescribed manner on application to the Chief Inspector.

Tensile strength at 20°C

Where,

Et= Yield point at temperature (0.2% proof stress).

** Sc= Average stress to produced an elongation of 1% (creep) in 100,000 hours at the various working metal temperatures.

** Sr = Average and lowest stress to produce rupture in 1000,000 hours at the various working metal temperature.

Temperature range in the table may extend upto the limit of applicability of the material.

The value of Sc and Sr need be furnished only in respect of Piper/ Tubes intended to be used for working metal temperature above 454°C (850°F)

Certified that the particular entered herein are correct.

The tubes have been manufactured to comply with the Indian Boiler Regulations for a maximum working pressure of and a maximum temperature of at our works a above named and satisfactorily withstood a water test ofon theday of.....19.....,in the presence of our responsible representatives whose signature is appended hereunder

Maker's Representative.
(Name and Signature)

Maker.....

We have satisfied ourselves that the tubes have been constructed in accordance with Chapter II. The tests conducted on the samples taken from the finished tubes have been witnessed by us and the particulars entered herein are correct.

Place.....

Dated

Name and Signature of Inspecting Authority.

- Note: (1) This form is intended for the use of both tube manufactures and tube fabricators. Only such of the columns or paragraphs that are applicable, or information that can be obtained and furnished from other certificates, need be filled or entered in this form.
- (2) In the case of fabrications made from tubes pipes obtained from elsewhere, particulars in regard to the "material" and "tubes" shall be taken from similar forms of certificates obtained in respect of piper and noted in the appropriate columns or paragraphs.

In the case of tubes made from steel, made and tested by well-known Steel makers in India or other countries listed in Appendix 'G' particulars regarding the "material" as certified by them (in any form) shall be noted in the appropriate columns or paragraphs in this "certificate".

<p>Counter foil</p> <p>No. are hereby permitted to used the Boiler (Registry No.....) Boiler Rating..... made by and bearing Maker's number..... at a maximum pressure ofIbs. per sqare inch pending the issue of or refusal of a certificate within six months from the date thereof after which period this order will become void.</p>	<p>FORM NO.V (Regulation 381 (c) PROVISIONAL ORDER UNDER WECTION 9 OF THE INDIAN BOILERS ACT OF 19 are hereby permitted to used theBoiler (Registry No.....) Boiler Rating..... made by and bearing Maker's number..... at a maximum pressure ofIbs. per sqare inch pending the issue of or refusal of a certificate within six months from the date thereof after which period this order</p>
--	--

FORM III-C
 CERTIFICATE OF MANUFACTURE AND TEST OF BOILER
 MOUNTINGS AND FITTINGS
 (Regulation 3269)

Name of part.....
 Maker's name and address.....
 Intended working pressure.....kg./cm²(lb./sq. inch)
 Hydraulic test pressure.....(kg/cm²).....(lb./sq. inch)
 Main dimensions.....
 Drawing Nos.....
 Identification Marks.....
 Chemical composition.....
 Physical test results.....
 (i) tensile strength.....
 (ii) transverse bend test.....
 (iii) elongation.....

Certified that the particulars entered herein by us are correct.

The part has been designed and constructed to comply with the Indian Boiler Regulation for a working pressure of and satisfactorily withstood a hydraulic test using water or kerosene or any other suitable liquid to a pressure ofpm tjeday of.....19..... in the presence of our responsible representative whose signature is appended hereunder.

Signature of Maker's representative.....
 Signature of Inspecting Officer who witnessed the test.....
 Date at..... the day of19.....
 Signature and seal of Inspecting Authority.....
 Place.....

Date.....
 Maker's Representatives
 (Name and Signaute) Maker's.....

We have satisfied ourselves that the valve/fitting has been constructed and tested in accordance with the requirements of the Indian Boiler Regulation, 1950. We further certify that the particulars entered herein are correct.

Place..... Name and Signature of the inspecting Officer who witnessed the tests.
 Dated.....19..... Name and Signature of the Inspecting Authority.

Note: In the case of valve chest made and tested by well-known Foundries or Forges recognised by the Central Boilers Board in the manner as laid down in regulations 4 A to 4 H particulars regarding the material as certified by them, in any form, shall be noted in the appropriate columns or paragraphs in the certificate and in case of certificates from well-known Foundries or Forges is priduice, such certificate may be accepted in lieu of the certificate from inspection authority in so far as it relates to the testing of material specified in the Form.

Strike out which is not applicable.

FORM III-B
CERTIFICATE OF MANUFACTURE AND TEST
(Regulation 4 (f))

Maker's Name.....
Design Pressure.....
Design Temperature.....

MATERIAL

Process of manufacture.....
Fulli killed/rimmed.....
Chemical composition.....

TUBES

Process of manufacture.....
Main dimensions.....
Tolerances.....
Tensile strength.....
Elongation percentage.....
Bend test.....
Flattening test.....
Crushing test.....
Flare test.....
Flange test.....
Bend test on weld.....
Bulging test and drifting test (for copper and brass)
Head treatment.....
Hydraulic test.....

Note: In addition, the following information in respect of the material shall be furnished in tabular form in conformity with the requirements of regulation 4(c) (vi) of the Note thereto, as the case may be. This information may be given from the established test data or if the material is of standard quality, as extract form the standard may be furnished instead.

Metal Temper - ature Upto C	25 0	27 5	30 0	32 5	35 0	37 5	40 0	42 5	45 0	47 5	50 0	52 5	55 0	57 5	60 0
Et															
Sc															
Sr															

8. Headers and Boxes

No.	Size and shape	Thickness in 32 nd in.	Heads or end		Hydrostatic test lbs/sq in.
			Shape	Thickness in 32nds in	
Water Wall Headers	1 2 3 4 5 6				
Integral Economiser headers	1 2				
Superheaters Headers	1 2 3 4 5 6				

9. Tubes

Sr. No.	Nomenclature	Outside Diameter in inches	Thickness in 100ths in.
1	Crosse tubes		
2.	Smoke tubes (Plain)		
3.	Smoke Tubes (Stay)		

4.	Water Tubes (bottom or front back)		
5.	Water tubes (rear or top bank)		
6.	Balancer tubes (Steam)		
7.	Balancer tubes (Water)		
8.	Superheater tubes		
9.	Superheater tubes		
10.	Water wall tubes		
11.	Integral economiser tubes		

10. Mountings

No.	Nomenclature	Material	Type	No.	Size
1.	Main stop valve				
2.	Auxiliary stop valves				
3.	Safety valves (a) (b) (c)				
4.	Blow down valves				
5.	Feed Check valves				

11. Details of the safety valves and test results

Manufacturer.....
 Identification marks of valves.....
 Maker's No.....
 Type.....
 Life (m)..... Drawing Nos.....

Valve Body:

Material.....
 Opening at neck.....
 Opening at outlet.....
 Springs.....
 Material.....
 Process of manufacture.....
 Chemical composition.....

Dimensions:

Outside diameter of coil.....
 Section of wire.....
 Number of coils.....
 Free length of coils.....

Test results:

Place of test..... Date.....

Closing down pressure.....

Remarks:

Does the valve chatter?

Does the valve seat leak ?

Blow off pressure.....

Type of valve.....

Place of test.....Date.....

Constant 'C' by the test result.....

Capacity of the valve for the intended blow off pressure.....

Signature of Maker's
REPRESENTATIVE

INSECTION AUTHORITY
witnessing tests

12. Certified that the particulars entered herein in manuscript by us are correct and that parts and fittings in sections 2 to 11, against the names of which entires are made, have been used in the construction and fittings of the boiler.

The particulars shown against the various parts used are in accordance with the enclosed certificates from the respective Makers.

The design of the boiler is that as shown in Drawing Nos.

The boiler has been designed and constructed to comply with the Regulations under the Indian Boilers Act, 1923, for a working pressure ofIbs. per square inch at our Works above-named and satisfactorily withstood a water test ofIbs per square inch on the.....day of19..... in the presence of our responsible representative whose signature is appended hereunder.

Maker
(Signature of Maker)
or
Secretary of Firm

Name and Signature of Engineer who witnessed test.

Designation

Dated.....the day of19.....

Official Seal

Name and signature of Inspecting Authorities.

FORM NO. 1
 FILING FEE RS. 3/-
 THE INDIAN PARTNERSHIP ACT, 1932

Application for the registration of _____ by the
 name.....presented to the register of
 filing by.....

We the undersigned, being the partners of the firm.....hereby apply
 for registration of the said firm and for the propose supply the following particulars, pursuant to
 section 58 of the Indian Partnership Act, 1932.

The Firm's name

Place of business

- (a) Principal place
- (b) Other place

Name of partners in full	Date of joining the firm	Permanent Address in full

Duration of the firm

Station.....

Date.....

Here enter the name of the firm

* Of any partner ia a minor the fact whether he is entitled to the benefits of partnership should be set out herein.

N.B.- This form must be signed by all partners of their agents specially authorized in this behalf in the presence of witness or witnesses who must be either a gazatted Officer, Advocate Attorney, Pleader or Honorary Magistrate.

Signature of the partners of
 their specially authorised agents

1. IS/o.....year of age
 religion do hereby declare that the above statement is true and correct to the
 best of my knowledge and belief.

Date.....

Witness.....

Signature.....

2. IS/o.....year of age
..... religion do hereby declare that the above statement is true and correct to the
best of my knowledge and belief.

Date.....

Witness.....

Signature.....

3. IS/o.....year of age
..... religion do hereby declare that the above statement is true and correct to the
best of my knowledge and belief.

Date.....

Witness.....

Signature.....

4. IS/o.....year of age
..... religion do hereby declare that the above statement is true and correct to the
best of my knowledge and belief.

Date.....

Witness.....

Signature.....

5. IS/o.....year of age
..... religion do hereby declare that the above statement is true and correct to the
best of my knowledge and belief.

Date.....

Witness.....

Signature.....

FORM 'A'
(See Rule, 6 (1))
Application for Certificate of Approval

To

The Director of Industries & Commerce Punjab,
Chandigarh.

Subject: Through Mining Officer.

Sir,

I/we.....have the honour to request that a certificate of approval under the Punjab Minor Mineral Concession Rules, 1964 be granted to enable me/us to acquire mining lease under the said rules.

2. The fee of Rs. 1000/- payable for the grant of the certificate is remitted herewith through Demand Draft. No.....name of the bank.....dated..... onor has been deposited in the Government Treasury Under Head 0853-Non-Ferrous Mining and Metallurgical Industries-102-Mineral Concession Fee Rents and Royalty and receipted challan where for is enclosed.

3. The required particulars are below:-

- i) Name and Address of the individual/firm/company.....
- ii) Nationality of the individual/member of the firm/company.....
- iii) Place of registration or corporation of the firm or company.....
- iv) Profession of the individual or nature of business of the firm or company.....
- v) Detail of technical qualification and mining experience of the individual firm or company, if any.....
- vi) The amount of capital that individual firm or company loan demand to carry on a well planned mining operation.....
- vii) Bank references, if any.....
- viii) The amount of income as or land revenue paid annually if any.....
- ix) Any other particulars which the applicant wishes to furnish.....

Place :.....

Yours faithfully,

Date.....

Signature & designation of applicant

FORM 'B'

(See rule 6 (3) * 25 (2), 28 (1) and 54 A)

GOVERNMENT OF PUNJAB
(Department of Industries)
CERTIFICATE OF APPROVAL

No.....

Dated.....

This is to certify that is approved as a person who is qualified to acquire mining lease of minor miners in the State of Punjab under the Punjab Minor Mineral Concession Rules, 1964,

* This certificate shall be valid up to 31st December.....

* This certificate already granted and which expired on the 31st December, 19.....is renewed up to 31st December, 19.....

Director of Industries Punjab.

-----Cancer
portion not applicable.

Vide Notification No. G.S.R. 87/C.A.67/57/S.15/Amd.(140/77, dated 14th Septembe, 1977.

FORM 'C'
(See rule 7 and 18 (2))
Application for Grant/Renewal of Mining Lease.

Received at.....(Place at).....(hour).....
On theday of;

Here affix Court fee stamp

From

Through:

To

The _____

Date the _____ 19

- I. I/we beg to apply for a mining lease forfor a term of.....years over hectares of land in the area specified in the Schedule.
- II. A sum of Rs. 50 as application fee payable under rule 7 of the Punjab Minor Mineral Concession Rules, 1964 has been deposited in the Government treasury and the receipted challan therefore is enclosed.
- III. The required particulars are given below :-

PARTICURLARS

- (1) Name of applicant individual/s firm, company or society

7. Main Items of manufacture/activities.

i) Name:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Code

--	--	--	--	--	--	--	--

ii) Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Code

--	--	--	--	--	--	--	--

8. Investment in Fixed assets (Rs.In '000)

i) Land

--	--	--	--	--

ii) Building

--	--	--	--	--

iii) Plant & Machinery

--	--	--	--	--

iv) Other Fixed asset

--	--	--	--	--

Total

--	--	--	--	--

9. Investment in Plant & Machinery
(Original Value Rs. In '000)

--	--	--	--	--

Note: Should exclude items whose value is not taken into account while computing the investment. Please enclose project profile in case value of investment in Plant & Machinery exceeds Rs.40 lacs.

10. Power Loan
(I.H.P. + 0.795 KW) HP/KW

11. Employment:

i) Management & Office Staff

--	--

ii) Supervisory & Workers

--	--	--

12. Date of commencement of Production (Estimated)

--	--	--	--	--	--

Dated

--	--	--	--	--	--

Signature of Applicant
(Authorised Person)

(Name of Proprietor/Partner/

Managing Director)

(FOR OFFICE USE ONLY)

Application No.

--	--	--	--	--

NIC Code

--	--	--	--	--

Block Code

--	--

District Code

--	--

State Code

--	--

Location of Unit.

(Conforming-1, Non Conforming-2)

--

Whether the items of manufacture/activity
Require an industrial licence. Yes-1, No.2

--

(No industrial license is required for items listed in schedule of the licensing notification date 27-7-1991 if the unit employs less than 50/100 workers with/without power).

PROVISIONAL REGISTRATION

1. Provisional Registration No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2. Date of Issue

--	--	--	--	--	--

3. Category of Unit (S.No.3)

: _____

4. Name & Address of Unit

: _____

5. End Products

: _____

: _____

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

SIGNATURE

NAME & DESIGNATION OF
REGISTERING AUTHORITY

1. The endorsed application form is a part of the certificate of registration.
2. The provisional registration is valid for a period of five years from the date of issue.
3. The provisional registration will automatically lapse at the end of the validity period or the date of commencement of production, whichever is earlier.
4. If an applicant/unit is unable to set up the unit within the validity period, the applicant/unit has the option to apply afresh for provisional registration using standard procedure.
5. The provisional registration is given to enable the unit to obtain all facilities/clearance etc. required in the production stage.
6. The provisional registration is subject to any or all condition that may be imposed by the Registering Authority.
7. Only the procurement of provisional Registration Certificate does not entitle you to any incentives which are otherwise admissible under the package of incentives, 1992 or any other policy of the Govt. of Punjab.

FORM

1. Provisional Registration No.

2. Date of Issue

3. Date of Commencement of Production

3.1 Trial Production (01)
Commercial Production (02)

4. Name of Unit/Applicant.

5. Address for Communication.

TEL:

PIN CODE:

6. Category of Unit.
SSI-I, ANC-2, SSSBE-3, TINY-4, EOU-5

7. Location
Place/Town

Tehsil/Taluk

District

State

8. Area of Location.
Rural-1, Urban-2, Metropolitan-3

9. Type of Organisation
Proprietary-1, Partnership-2, Pvt. Company-3,
Cooperative-4, Others-5

Total :

--	--	--	--	--	--

13. Investment in Plant and Machinery
(original value Rs.In '000),

--	--	--	--	--	--

(Details to be furnished at Appendix 'B')

14. Raw Material requirement,
Name *Item Code

Imported-1
Indigious-2

Annual Consumption
(Value Rs. in '000)

i)

--	--	--	--	--	--	--	--	--	--

--

--	--	--	--	--	--	--	--	--	--

ii)

--	--	--	--	--	--	--	--	--	--

--

--	--	--	--	--	--	--	--	--	--

iii)

--	--	--	--	--	--	--	--	--	--

--

--	--	--	--	--	--	--	--	--	--

iv)

--	--	--	--	--	--	--	--	--	--

--

--	--	--	--	--	--	--	--	--	--

v) Other Raw Material

--

--	--	--	--	--	--	--	--	--	--

Total (i) to (v)

--	--	--	--	--	--	--	--	--	--

15. 15. Source of Power.

Coal-01, Oil-02, LPG-04, Electricity-08, Non-Conventional energy-16,
Traditional energy/Firewood-32

--	--

16. Power Load

(I.H.P.=0.795 K.W.)

H.P.

K.W.

17. Employment

i) Managerial & Office Staff

--	--

ii) Supervisory and Workers

--	--	--

18. Whether Registered under Factories Act

Yes-1

No.-2

--

19. Applicant's profile

Male-1

Female-2

SC-1

ST-2

Engineering Graduate-1

Other Graduate-2

Others-3

Date:

Signature of Applicant

Name of Proprietor/partner/
Managing Director

FOR OFFICE USE ONLY

Application No.

NIC Code

Block Code

District Code

State Code

Whether the items of manufacture/activity
Require an industrial licence. Yes-1, No-2

(No industrial licence is required for items listed in Schedule II of
the licencing notification dated 25-07-1991 if the unit employs less
than 50/100 workers with/without power)

CERTIFICATE OF REGISTRATION

The units permanently registered as a SSI/SSSBE unit for the
manufacture of items/activities as stated in the application form and
briefly noted below:

Item of manufacture/activity (S.No.11 & Appendix-A)

- 1.
- 2.
- 3.
- 4.
- 5.

Investment in Plant and Machinery (S.No.13 & Appendix-B)

Rs. In' 000

Permanent Registration No.

Date of issue:

Category of unit (S.No.6) _____

FOR TINY ENTERPRISES:

The unit is a tiny enterprise and its status as "tiny enterprise" is valid upto

Validity is extended upto _____

Validity is extended upto _____

Date:

--	--	--	--	--

Signature:

Name & designation of
Registering Authority

1. The endorsed application form is a part of the certificate of registration.
2. The certificate is valid for the items of manufacture/activity noted at S.No.11 and Appendix- 'A' and is also valid for any other item/activity undertaken by the unit.
3. Conferment of the status as a tiny enterprise is to be validated/renewed every five years as per procedure prescribed.
4. The certificate is subject to the affidavit furnished by the applicant in respect of the application for registration.
5. The certificate is subject to any or all the conditions that may be imposed by the Registering Authority.
6. If at any time it is found that the declaration/affidavit furnished by the applicant is not true or in the event of violation of any of the conditions imposed by the registering authority, or if the investment exceeds the prescribed limit, the registration certificate is liable to be cancelled/quashed without any prior notice.
7. This certificate does not confer or accrue any right to the applicant and cannot be treated as a proof in respect of any statutory requirement or condition that may exist under any law for the time being in force. The onus of satisfying and fulfilling such requirements or conditions rests squarely on the applicant/unit.
8. Additions/deletions in the list of Plant and Machinery and the revised investment value thereof and /or any changes in the constitution or location of the unit should be made in the additional sheets appended to the certificate on the request of the applicant.
9. An export obligation as contained in Notification NoS.O.232 (O) dated 2.4.1991 and all such returns and documents periodically may be required and asked for in proof of fulfilling the said export obligation will be fulfilled.

CERTIFICATE OF REGISTRATION

ADDITIONAL SHEET-1

Registration No:

--	--	--	--	--	--	--

Date of issue

--	--	--	--	--	--

Addition/deletion in Plant & Machinery

S. No.	Name of Machinery	Added/deleted	Original value Rs. in' 000
--------	-------------------	---------------	-------------------------------

1.

2.

3.

4.

5.

Revised value of investment in Plant & Machinery (S.No.13)

Change in location:

(S.No.7)

Change in constitution/type of organization

(S. No.9)

Signature :

Date:

Name & Designation of
Registering Authority

For any combination add the respective codes
(Value in Rs.'000)

S I NO	Product & by-products manufactured/assembled & services sold	Product Code *	Unity of Quantity	Unit Code*	Annual Capacity	
					Quantity	Value
1	2	3	4	5	6	7
01	Manufacturing/assembly					
02						
03						
04						
05	Other prd. & by-prd. (comb)					
06	Total (! To 5)	X	X	X	X	X
07						
08						
09						
10	Others (Combined)					
11	Total (7 to 10)	X	X	X	X	
12	Job work		X	X	X	
13	Servicing		X	X	X	
14	Repairing		X	X	X	
15.	Total (12 to 14)	X	X	X	X	

16	Grand Total (6+11+15)	X	X	X		
----	--------------------------	---	---	---	--	--

**PUBLISHED IN PART II, SECTION- 3, SUB-SECTION (i) OF THE
GAZETTEE OF INDIA, DATED THE 28 TH MARCH, 1987.**

GOVERNMENT OF INDIA
MINISTRY OF PETROLEUM AND NATURAL GAS

"Shastri Bhavan"
New Delhi.
Dated; 20th March, 1987.

ORDER

G.S.R. 233- In exercise of the powers conferred by section 3 of the Essential Commodities Act, 1955 (10 of 1955), the Central Government hereby makes the following order, namely :-

1. Short title, extent and commencement :

- (i) This order may be called the Lubricating Oils and Greases (Processing, supply and Distribution Regulation) order, 1987.
- (2) It extends to the whole of India.
- (3) It shall come into force on the 1st day of April, 1987.

2. Definitions :

In this order, unless the context otherwise requires :-

- (a) "Competent authority" - means any person or authority authorised by a State Government or a Union territory administration, by notification in the official Gazette, to exercise the powers and to

- perform the functions of the competent authority under this order for such area as may be specified in the notification;
- (b) "Lubricating oil or greased" means any of the products classifiable under-sub heading Nos. 2710.32, 2710.60, 2710.70, 2710.80, 2710.93, 2710.94, 2710.95, 2710.99 or heading No. 3403.00 of the Schedule to the Central Excise Tariff Act, 1985 (5 of 1986),
 - c) "Processor" means any person carrying on or proposing to carry on the business of manufacturing, blending, packaging, re-refining sale or resale of any lubricating oil or grease and includes a representative or agent of such processor but does not include the oils companies specified in schedule I appended to this order;
 - d) Without prejudice to the meaning assigned to "adulteration" under the Prevention of Food Adulteration Act, 1954 (37 of 1954), any lubricating oil or grease shall be deemed to be adulterated if the same does not meet the specifications declared by or applicable to the processor.
3. Restriction on processing and storage of lubricating oils and geases.
- No person shall carry on the business of a processor except under and in accordance with the terms and conditions of a valid licence granted to him under this order.

4. Prohibition of business of lubricating oil or grease.

No person shall carry on the business of manufacturing, blending, packaging, re-refining, selling or transporting for sale any lubricating oil or grease which has been adulterated.

5. Application for grant or renewal of a license :

- (I) Any person desiring to carry on the business of a processor, other than a seller or a re-seller, shall make an application in Form 1 and every seller or re-seller shall make an application in Form IA specified in schedule I appended to this order to the competent authority, together with a fee of rupees twenty five.
- (2) On receipt of an application under sub-clause (1) the competent authority, after making such equity as it considers necessary, shall by order in writing, either grant or renew the licence in Form 2 or, as the case may be, Form 2A specified in schedule 1 appended to this order or refuse to grant or renew the same.
- (3) Where the competent authority refuses to grant or renew a licence it shall record the reasons for so doing and a copy of the reasons so recorded shall be furnished to the applicant.

- (4) In granting or refusing to grant or renew a licence in Form I specified in schedule I appended to this Order, the competent authority shall have regard to matters such as the following, namely :-
- (a) the existing or proposed facilities for manufacturing and testing lubricating oil or grease ;
 - (b) the availability of base stocks, raw materials and additives for manufacturing lubricating oil or grease; and
 - (c) the types and specifications of lubricating oil or grease which the processor is manufacturing or proposing to manufacture.
- (5) All existing processors shall obtain the licence under this order by the 30th day of June, 1988.
- (6) An application for the renewal of licence shall be made three months before the date of expiry of the existing licence.
- (7) Every licence granted under this order shall remain valid, unless renewed for a further period of five years, till the end of five years from the date of its issue or till it is cancelled under clause 6, which ever is earlier.

5A. The declaration as to specification of lubricating oil or gease-

(i) Every processor who is neither carrying on nor proposing to carry on business or re-refining of lubricating oil or grease shall make a declaration as to the specification of such lubricating oil or grease and shall conform to such specifications.

(2) Every processor who is carrying on or proposing to carry on the business of re-refining of lubricating oil or grease,-

(a) If such re-refining is being undertaken under a licence issued under section 15 of the Bureau of Indian Standards Act, 1986 (63 of 1986), shall conform to the Standard Mark specified under the said Act.

(b) If such re-refining is being undertaken other than under a licence referred to in sub-clause (a), shall make a declaration as to the specification of such lubricating oil or grease and shall conform to such specifications:

Provided that the requirements of sub-clause (b) shall not be applicable to the re-refiners of re-fined base oil if such re-refiners sell such base oil only to major user or to one of the oil companies specified in schedule 1.

6. Suspension or cancellation of licence :

The competent authority may, without prejudice to any other action that may be taken against a processor under the Essential Commodities Act, 1955 (10 of 1955), by order in writing suspend or cancel a licence for breach of any of the terms and conditions of the licence and a copy of the order shall be furnished to the processor :

Provided that no licence shall be suspended or cancelled under this clause unless the processor has been given opportunity of being heard in the matter.

Appeal

Any person aggrieved by an order made by the competent authority under clause 5 or under clause 6 may, within thirty days of the receipt of a copy of the order by him, prefer an appeal to the State Government and the State Government may after giving the applicant an opportunity of being heard confirm, reverse or modify such order.

Power of entry, search and seizure :

- (1) Any officer not below the rank of an Inspector of Police authorised in this behalf by the Central Government or a State

Government may, with a view to securing compliance with this order or to satisfying himself that this order of any order made there under has been complied with,

(a) enter and search any place, premises, vessel or vehicle which the officer has reason to believe, has been, or is about to be, used for the contravention of this order;

(b) seize-

(i) stocks of lubricating oils, greases and processing equipments,

(ii) any package, covering or receptacle in which lubricating oils and greases are found and

(iii) any animal, vehicle, vessel or other conveyance used in carrying Lubricating oils and greases, which the officer has reason to believe has been, or is being, or is about to be, used for the contravention of this order :

(c) send samples of any lubricating oil or grease sell under sub paragraph (i) of paragraph (b) to any of the laboratories mentioned in Schedule II appended to this order, for analysis with a view to knowing the nature and extent of adulteration.

2. The provision of section 100 of the Code of Criminal Procedure, 1973 (2 of 1974) relating to search and seizure shall, as far as may be, apply to searches and seizures under this order.

9. Power of central Government to issue directions :

The central Government may, from time to time, by general or special order, issue to any processor such directions as it considers necessary regarding the processing, storage, transport and disposal of lubricating oil or grease and upon the issue of such directions, such processor shall be bound to comply therewith.

(ARVIND VARMA)

Joint Secretary to the Govt. of India

(File No.P-13012/178-Sup/Dist. (Vol.II))

SCHEDULE -1

(See Clause 2 (c))

NAMES OF OIL COMPANIES

- i) Indian Oil Corporation Ltd.,
G-9, All Yavaf Jung Marg,
Badra (East)
BOMBAY - 400 051
- ii) Indian Oild Blending Ltd.,
Pirpau, Tromaby,
BOMBAY.
- iii) Bharat Petroleum Corporation Ltd.,
Bharat Bhavan, 4 & 6, Currimbhey Road, Ballard Estate,
BOMBAY-400 038.
- iv) Hindustan Petroleum Corporation Ltd.,
17-Jamshedji Tata Road, Chuchgate,
BOMBAY - 400 020
- v) Balmer Lawrie & Company Ltd.,
21, Netaji Subhash Marg,
CALCUTTA -700 001
- vi) Indrol Lubricants & Specialities Ltd.,
White House,
91, Walkeshwar Road,
BOMBAY-400006
- vii) Petrosil Oil Co.Ltd.,
Apeejay House,
3, Dinsha Wacha Road,
BOMBAY -400 20
- viii) Tide Water Oil Co. (India) Ltd.,
32, R. Kamani Marg,
Ballard Estate,
BOMBAY - 400 038

- ix) IBP Co. Ltd.,
Gillender House,
8, Netaji Subhash Road,
CALCUTTA - 700 001.

- x) Madras Refineries Ltd.,
480, Khivraj Complex Nandanam,
Annasarai,
MADRAS - 600 035.

SCHEDULE -1
(See Clause 2 (c))
NAMES OF OIL COMPANIES

INDIAN OIL CORPORATION LTD.
G-9, Ali Yavar Jang Marg,
Bandra (East)
BOMBAY - 400 051

Indian Oil Blending Ltd.,
Pirpau, Trombay,
BOMBAY

Bharat Petroleum Corporation Ltd.,
Bharat Bhavan, 4 & 6, Currimbhey Road, Ballard Estate,
BOMBAY - 400 038.

Hindustan Petroleum Corporation Ltd.,
17-Jamshedji Tata Road, Churchgate,
BOMBAY - 400 020

Balmer Lawrie & Company Ltd.,
21, Netaji Subash Marg,
CALCUTTA - 700 001.

Indrol Lubricants & Specialities Ltd.,
White House,
91, Walkeshwar Road,
BOMBAY - 400 006

Petrosil Oil Co. Ltd.,
Apeejay House,
3, Dinsha Wacha Road,
BOMBAY - 400 020

- 1) Tide Water Oil Co. (India) Ltd.,
32, R. Kamani Marg,
Ballard Estate,
BOMBAY - 400 038

IBP Co. Ltd.
Gillender House,
8, Netaji Subhash Road,
CALCUTTA - 700 001.

Madras Refineries Ltd.
480, Khivraj Complex, Nandanam
Annasarsi
MADRAS - 600 035.

FORM 1

(See Clause 5 (1)
Manufacturing, Blending, Packaging or Re-refining of Lubricating
oils or grease.

.....

Application for the grant of a licence to carry on the profession of a
processor.

Note: This application form is for registration of an existing unit, renewal of
a licence as well as for a unit proposed to be established and is to be
filled in accordingly. Please state whether application is being made
for.

- i) Licensing of an existing unit.
- ii) Licensing of a unit to be set up, or
- iii) Renewal of a licence.
 - 1) Name and full address of the processor
 - 2) Name and address of the partners /directors
 - 3) Location of the unit
 - 4) Capital investment in the project :
 - a) Land
 - b) Building
 - c) Plant and Machinery
- 5) Date of commencement of Production
- 6) Capacity of the plant (Kilo Litres)
- 7) No. of Shifts per day.
- 8) Details of Production.

Name of the Lubricant and Greace	Specifications (the relevant ISSI specification if produced to such specification, otherwise the specification to which the product would be or is being made	Brand name or trade name of the product, if any	Quantity (in Kilo liters) and value in (Rs. approx.) of production during two previous calendar years.
----------------------------------	---	---	--

- 1) Engine / Crank case oil
- 2) Gear Oil
- 3) Industrial Oils
- 4) Greases
- 5) Specialty
- 6) Others (specify)

The sources and details of procurement of base oils and additives.

Process details

A brief description of the process

Storage Capacity available / planned.

- a) for raw materials
- b) for intermediate products
- c) for finished products.

State of utilities giving sources quantities, assurance of supply :

Electricity (kwh)

Fuel Oil (Kh)

Water

others

Total manpower employed / to be employed.

Plant Facility - (existing or planned)

Please give details of equipment including laboratory equipment for quality control.

Statutory regulations on environment.

- 1) Whether clearance from the concerned environmental authority has been obtained ?
- 2) If yes, give particulars.
16. Any additional information.

Signature of applicant.

Name
(In Block Letters)

Place : _____

Date : _____

"FORM NO.1A"

Clause 5.1 of Lube Oil / Greases Processing Supply &
Distribution Regulation other 190%

application for/Renewal of Trading ties in
Lubricating) Oils & Grease including used / Re- Oils)

Full name of the Applicant :
Address in full :
Location of the Place (s) of business / address :
Name of Company / Companies whose product is being traded :
Name of supplier & address in full :

New Licence _____ Renewal _____

I solemnly declare that the information given above is to the best of my
knowledge and belief.

Signature of the Applicant.

(Name in Block Letters).

FORM No.2

FOR OF LICENCE FOR REGISTRATION OF AN EXISTING UNIT /
PROPOSED UNIT /

Licence No.
Date of Issue.
Valid upto

Licence to carry on the of processor is hereby granted to the party, to the placethe terms and conditions mentioned below to the particulars of the Lubricating oils and Greases (Processing, Supply and Distribution Regulation) Order, 1987.

Description of the party, the location of the unit and the specifications of the product (s).

- 1 i) Full name of the holder of the licence.
 ii) Address in full.
- 2 Location of the unit.
3. Location of the storage
 attached to the unit.
4. Capacity of the unit (in kilo litres)
5. Products produced / to be produced
 and their specifications.

PRODUCTS

- i) Motor oil
- ii) Gear Oils
- iii) Industrial Oils
- iv) Greases
- v) others (specify)

(Relevant ISI Specifications, if product, is of ISI specification, otherwise details of the specifications to which produced or proposed to be produced.)

(If licence has been renewed, particulars of the licence renewed.)

Competent Authority

Date : _____

State of _____

Terms and conditions of the Licence :

The licence is issued subject to the provision of the Lubricant Oils and Greases (Processing, Supply and Distribution Regulation Order, 1987.

The holder of the licence shall maintain correctly and completely such records as are necessary for verifying the particulars given in the application form of the applicant and this licence granted to him.

The holder of the licence shall permit an officer authorised by the competent authority under the provisions of the Lubricating oils and Greases (Processing, supply and Distribution Regulation) order, 1987 to inspect the places where processing of lubricating oils or greases is being undertaken, shall furnish samples thereof, shall permit on demand by such officer such records or documents in his possession or under his control and shall allow to enter or search any premises and seize any articles to which this order applies,

Competent Authority

State of _____

5. 2710.70 E JUTE BATCHING OILS
Jute Batching Oils.
6. 2710.93 F) FLUSHING OILS
All Mineral Flushing Oils.
7. 2710.94 G) HOUSEOLD OILS
All Mineral house hold oils.
8. 2710.95 H) BASE MINERIAL OILS
All mineral base oils.

"FORM NO. 2A"

FORM FOR LICENCE FOR AN EXISTING UNIT / PROPOSED UNIT
FOR TRADING IN FINISHED LUBRICATING OILS / GREASES /
SPECIALITIES / RENEWAL OF LICENCE

Licence to carry on the business of a processors (only for the activity of sale) is hereby granted to the party at the place and subject to the terms and conditions below and provision of the Lubricating Oils and Greases (Processing bution Regulation) Order, 1986.

prescription of the party, the location of the unit and

1. Full name of the licence holder :
2. Address in full :
3. Location of the place (s) of business / address :
4. Licence No.:
5. Date of Issue :

6. Valid upto :
7. Name of the Company / Companies whose product he
.....
8. Name of supplied & address in full.

Date : _____

Competent Authority

State of _____

S
E
A
L

Terms and Conditions of the Linces:

The Licence is issued subject to the provisions of the Lubricant Oils and Greases (Processing, Supply and Distribution Regulation) order, 1987.

The holder of the licence shall maintain correctly and completely such records as are necessary for verifying the particulars given in the application form of the applicant and this licence granted to him.

The holder of the licence shall permit an officer authorised by the competent authority under the provisions of the Lubricating Oils and grease (Processing, Supply and Distribution Regulation) order, 1987 to inspect the

places where trading of lubricating Oils or greases is being undertaken, shall furnish samples thereof, shall permit on demand by such officer such records or documents in his possession or under his control and shall allow to enter or search any premises and seize any articles to which this order applies.

Competent Authority

State of _____

(ARVIND VERMA)

Jt. secretary to the Govt. of India.

(File No. P-11013/2/87-Dist.)

Tentative list of lubricating oils, greases and specialist oils classifiable under and of the Central Excise Act, 1986.

S.No.	EXCISE CLASSIFICATION	DESCRIPTION	
1.	2710.60	<p>A) LUBRICATING OILS</p> <p>i) All Automotive lubricating oils including interalia.</p> <p>ii) Engine oils.</p> <p>b) Gear Oils.</p> <p>c) Transmission oils and fluids etc.,</p> <p>ii) 2 T Oils.</p> <p>iii) All industrial oils including Interalia.</p>	
		<p>a) Machinery Oils</p> <p>c) Circulating Oils</p> <p>e) Gear Oils</p> <p>g) Gear compounds</p> <p>i) Way lubricants</p> <p>k) Bearing Oils</p> <p>m) Vacuum pump oils</p> <p>o) Cyl. Oils.</p>	<p>b) Turbine Oils</p> <p>d) Hydraulic Oils & Fluids</p> <p>f) Transmission Oils & fluids</p> <p>h) Compressor oils</p> <p>j) Sugar mill Oils & Compounds</p> <p>i) Textile Machinery Oils & Process Oils</p> <p>n) Pneumatic Tool oils</p> <p>p) Open gear Compounds</p>
2.	2710.80	<p>B) <u>LUBRICATING GREASES</u></p> <p>All Industrial and automotive grease</p>	

3.	3403.00	<p>C) <u>SPECIALITIES</u></p> <p>i) Lubricating prepatives including</p> <p>a) Metal working oil b) Cutting oils</p> <p>c) Anti rust oils/ d) Quenching oils Rust preventive oils</p> <p>e) Heat transfer f) Rolling Oils oils / Fluids</p> <p>g) Agricultural h) Calibrating oils Spray oils</p> <p>i) shock absorber j) Mould release oils oil</p> <p>k) Rubber process oils etc.,</p>
4.	2710.32	<p>D) <u>TRANSFORMER OILS</u></p> <p>All transformer oils.</p>

RULES AND REGULATION OF
THE QUALITY MARKING SCHEME

1. POM CERTIFICATION MARK.

The Punjab Quality Mark is the Certification Mark of the Department of Industries, Government of Punjab, which shall be used only under the authorisation of the Director of Industries, Punjab, through the Quality Marking Centres. Any un-authorized and / or fraudulent use of this mark in relation to any article or process, or in the title of any patent, or in any trade mark or design, or any colorable imitation thereof, render the users punishable under the law. No person shall, notwithstanding that he has been granted an Authorisation Certificate for the use of this mark, use in relation to any article or process the PQM Certification Mark or any colorable imitation thereof unless such article or process conforms to the specified standard (s)

2. INSPECTION

The Quality Marking Centre concerned may send any inspecting officer/staff as may be necessary in the unit for the purpose of inspecting whether any article or process in relation to which the PQM Certification Mark has been used, conforms to the relevant standard(s), or whether the PQM Certification Mark has been improperly used in relation to any article or process with or without the Authorisation Certificate, and for the purpose of performing such other functions as may be assigned to them. The Inspecting Officer / Staff shall have the powers to :-

- a) inspect any operation carried on in connection with any article or process in relation to which the PQM has been used;
- b) take samples of any article, or of any material or substance used in any material or substance used in any article or process, in relation to which the PQM has been used;
- c) exercise such other powers as may be prescribed ;
- d) examine the records kept by the unit relating to the use of PQM mark;

- e) may obtain if required, any information and with such samples of any material or substance used in relation to any article or process.

3. AUTHORISATIO CERTIFICATE

The Quality Marking Center may, on one month's notice to the unit, and during the period of the validity of the Authorization Certificate, alter any terms and conditions subject to which the certificate has been granted. Any Authorization certificate granted by the Quality Marking Center may be suspended or cancelled by it, if it is satisfied :-

- (a) that the articles marked with the PQM under the Authorization Certificate do not comply with the related / relevant standard(s), or
- (b) that the unit had used the mark in respect of a process which does not come upto the related / relevant standard(s), or
- (c) that the unit has failed to provide reasonable facilities to any inspecting officer / staff to enable him to discharge the duties imposed on him ; or

(d) that the unit ha failed to comply with any of the terms and conditions of the Authorisation Cetificate.

2. No Authorisation Certificate shall be suspended or cancelled, unless the Quality Marking Centre :-

- (i) has served on the unit a notice of its intention to do so stating the grounds for the proposed action; and
- (ii) has considered in such manner as may be provided in the regulations / procedure of the Quality Marking Scheme, any explanation which the unit may urge, on its behalf at any time before the expiry of the period specified in the notice which shall be within 30 days.

Where the Authorisation Certificate has been suspended or cancelled or the term thereof has not been renewed on the expiry of the period of its validity, the unit shall discontinue forthwith the use of PQM notwithstanding the pendency of any appeal or intended appeal before the Appellate Authority i.e. the Director of Industries, Punjab, and thee be with the unit or its agents / dealers, any articles in stock which have been improperly

marked, the unit or its agents / dealers, as the case may be, shall take necessary steps to get the PWM Certification Mark on such articles either removed, cancelled; defaced or erased. Any appeal against suspension / cancellation or non-renewal of the Authorisation Certificate may be preferred by the unit to the Director of Industries, Punjab, within three months from the date of the decision of the Quality Marking Centre Communicated to the unit or within such further time as may be allowed by the Director of Industries, Punjab.

4. The unit shall maintain a complete record of the inspections and tests and such other data as specified by the Quality Marking Centre, to establish to the satisfaction of the centre that the required control of production or process has been and is being satisfactorily maintained. Monthly reports regarding production quantity, value, export etc. as may be specified by the Quality marking Centre, shall be supplied by the unit.

In case of any complaint, free replacement of the products if found to be of substandard quality and / or forfeiture of security deposit and / or cancellation / suspension of the Authorization Certificate and / or any other suitable action shall liable to be taken against the unit. The Director of Industries, Punjab shall have the right to give publicity in newspapers or other publicity media or in any other form, in respect of unit not complying

with these Rules & Regulations besides cancellation of the Authorization Certificate.

PROCEDURE FOR
OBTAINING PQM CERTIFICATION MARK

GENERAL

The Department of Industries, Punjab is operating a Certification Marks Scheme namely Quality Marking Scheme, under which industrial units are authorised to use the PQM Certification Mark on goods manufactured by them in conformity with the relevant ISI specification or

the standards prescribed by the Department. The scheme is governed by the Rules & Regulations framed for the operation of this scheme and is operated through the net-work of various Quality Marking Centre, set-up in the State. Any Industrial Unit having the requisite manufacturing and quality control facilities, may apply for registration under, the scheme, and after obtaining the necessary approval of the Director of Industries, Punjab, the Senior Technical Officer / In charge of the concerned Quality marking Centre may authorise the unit to use the PQM Certification Mark on its products after satisfying the relevant / prescribed conditions.

ENLISTMENT

The enlistment of the Industrial Unit desirous of registration under the Quality Marking Scheme, is done as per the following procedure :-

- (a) The Industrial Unit has to apply to the Senior Technical Officer / In charge, of the Quality Marking Centre of the concerned area / trade, on the prescribed forms in duplicate (as per Annexure I) along with prescribed charges for preliminary inspection.
- (b) The industrial units registered as small scale units on permanent basis with the Department of

Industries, Punjab; are eligible for enlistment under the Quality Marking Scheme, The large / medium scale industrial units are also eligible provided they have complete testing facilities in their premises. Unregistered units or units registered on provisional basis are not eligible for enlistment.

- (c) A separate application has to be made for each commodity covered by a particular standard.
- (d) On receipt of application, the QMC arranges a preliminary inspection of the unit to check the facilities available with the unit for manufacture and testing of the product. This inspection report is examined by the Senior Technical Officer / In charge of the QMC and if the unit is considered fit, an enlistment of Industrial Unit takes 10 days' time.
- (e) Free technical guidance and testing services are provided to the enlisted unit for a period of six months, from the date of enlistment. If necessary,

the enlistment period is further extended for another period of six months during which the testing charges are borne by the unit. After one year, the enlistment letter stands cancelled automatically.

- (f) During the period of enlistment, the technical staff of the QMC periodically visits the unit to provide technical guidance for improving the quality of the product and for testing the same as per relevant standards. A draft scheme of testing and inspection which specified the quality control the unit is required to maintain for obtaining and operating the Quality Marking Scheme, is prepared by the QMC and communicated to the unit.
- (g) The enlistment letter shall not entitle the small scale unit for any price preference in the purchases being made by the various Government Department.
- (h) The enlistment of large / medium scale unit is done subject to the condition that it shall not be entitled

for any price preference in Government purchases on the basis of PQM Certification Marking but shall remain eligible for the same as otherwise it is entitled.

REGISTRATION :

- (a) If the unit comes upto the desired quality standard during the period of enlistment which is determined on the basis of testing of at least three samples drawn from the unit after an interval of minimum 10 days, the case of the unit is sponsored to the Director of Industries, Punjab, by the concerned QMC. Normally the phase of creating quality consciousness in a unit takes a period of six months, if the unit applies for the first time. In case of unit going for the quality cortication for the second or more products, then this period is three months. this period could however be reduced in very exceptional cases, where the standard of technical know-how and quality control is well established.

- (b) The joint inspection of the unit is then organised to verify the facilities available in the unit and to check the manner in which quality control of the product is being exercised during the manufacturing process. This team consists of the Senior Technical Officer of QMC concerned and one officer from the Directorate of Industries. Samples are also drawn for testing to see whether they conform to the relevant standard(s). No charges or testing fees for these samples are obtained from the unit. If the unit is recommended for registration under the Quality Marking Scheme by the Joint Inspection team, the approval in this respect is communicated to the QMC, by the Director of Industries, Punjab.
- (c) The Senior Technical Officer / Incharge of the QMC then grants the Authorisation Certificate to use PQM Certification Mark as per design / type / method of marking mentioned therein, to the unit for the product as per standard(s) specified in the

same, after obtaining the prescribed registration fee and the following document from the unit :-

- (i) Indemnity Bond as per Annexure III.
- (ii) Original receipt of the Security Deposit of the amount prescribed, duly pledged in the name of the Senior Technical Officer of QMC.

The Authorisation Certificate is granted initially for a period of one year and is renewed subsequently for a likewise period. The industrial unit has to apply for renewal one month before the validity period of the Certificate. The Quality Marking Centre may not renew the Certificate if it finds that the scheme has not been operated satisfactorily or may defer the renewal till such time the unit is able to operate the scheme satisfactorily. Separate Authorisation Certificate is granted for each product covered by a particular standard(s)

- (d) The Quality Marking Centre arranges periodic surprise inspections of the unit to check whether the

scheme of testing and inspection is being enforced properly. Sample are drawn by the inspection officers of the Quality Marking Centre during inspection from the production line / store of the unit, for testing in the Quality Marking Centre preferably other than the centre in whole area the unit is located and where the requisite testing facility

PROCEDURE FOR
TESTING OF PRODUCTS
IN THE LABORATORIES OF QUALITY
MARKING CENTRE.

- (a) Each Center shall have separate staff for testing and quality marking work. The duty / job list shall be prepared by the Senior Technical officer of the Center in such a way that the area inspectors have no involvement in the work of the laboratories. The laboratories shall be under the direct charge of the Junior Technical Officer or the Senior Technical Assistant if JTO is not posted in the centre.
- (b) Each sample coming to the centre for testing shall be given a confidential identification mark by the Senior Technical Officer, so that the name of the unit is not know to the testing staff.

(c) The proforma of test report shall be as per the pattern of test reports of ISI / National Test House and shall indicate the number, Clause, specified standard requirement, results and remarks regarding the conformity of the result to the relevant specifications. The date and time of receipt of the sample shall also be mentioned in the test report, in addition to the date of issue of the test report.

(d) Registers, separate for each laboratory, shall be maintained in which the period of testing, test results and related details shall be recorded.

(c) The sample tested in the laboratory shall be retained for a period of minimum six months except for the sample the cost of which exceeds Rs.2000/- (rupees two thousands).

(f) If the sample is required by the party for submission to some purchase agency, the same shall be returned but the sample shall be marked with the seal of the centre and shall bear the signatures of the Senior Technical officer of the Centre, Record of all such samples along with details of the purchase agency, shall be maintained.

(g) The test report shall only be issued under the signatures of officer not below the rank of Senior Technical Class - II, or Incharge of the Centre if no such officer is posted in the center.

(h) The testing fees shall be deposited along with the same. The testing rates shall be charged as per schedule of testing rates applicable at the time of submission of sample.

(i) The test reports shall not be utilized for legal purpose and will not be produced in the Court of law and no responsibilities shall be attached to the